

**EXHIBITOR POWER ORDER FORM**



**EXHIBITION INFORMATION**

Exhibition Event Name:			
Location of Event (Conference Room):			
Date of Install:		Time of Install:	
Date of Strike:		Time of Strike:	

**EXHIBITOR INFORMATION**

Company Name:			
Contact Name:			
Email Address:			
Address:			
Phone:		Booth Number:	
Fax:			

**BILLING INFORMATION**

OPTION 1

Credit Card Type:			
Card Number:			
Expiration Date:		CVV2 Code:	
Name on Card:			

OPTION 2

Charge To Master Account (Signature of Main Group Contact):	
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**A standard 20% service fee and Nevada State Tax of 8.1% applies to electrical use and AV equipment rentals.**

**REQUESTED ELECTRICAL INFORMATION**

110/120 VOLT	QTY	SHOW RATE	TOTAL
20 AMPS		\$190	
208 VOLT (REQUIRES LABOR)	QTY	SHOW RATE	TOTAL
100 AMPS		\$750	
200 AMPS		\$1,450	

<b>TOTAL COST</b>	SUBTOTAL	
	20% SERVICE FEE SUBTOTAL X 20%	
	8.1% NEVADA STATE TAX SUBTOTAL X 8.1%	
	GRAND TOTAL	

**CLIENT SIGNATURE:**

**FAX ORDER TO: (702) 869-7288**

**QUESTIONS?**

CALL: (702) 869-7061  
David Potter - AV Operations Manager  
david.potter@jwmarriottlv.com

**ADDITIONAL INFORMATION FOR ELECTRICAL**

Outlet prices for 120V power include delivery of the service to one location at the rear of the booth in peninsula and in-line booths. If you require outlets in specific locations then this form must be accompanied by a floor plan of the booth clearly marking the location of the power drop labeled with its proper power requirement. Floor plan must be scaled and detailed properly. If floor plan is not received 24 hours prior to show load-in, a location will then be determined by the JW Marriott Las Vegas Audio Visual Department in order to meet scheduled delivery power requests. Relocation of power will be charged for the time for labor to move power and any necessary material additional to original install.

Electricity is turned on 30 minutes prior to show opening and turned off 30 minutes after show close on show days. Power will be turned off immediately after show close of the final day. If you require power outside of the actual show hours, special arrangements must be made in advance and a noted in the Miscellaneous Notes section of this form. Additional charges may apply.

If uninterrupted power is required for the full duration of the show, special arrangements must be made in advance and noted in the Miscellaneous Notes section of this form. Additional charges may apply.

Separate outlets should be ordered for each piece of equipment and/or each power location.

**CANCELLATIONS: Written cancellation of ordered equipment and services must be received 24 hours prior to delivery. Failure to do so will result in a 100% charge to your account.**

**MISCELLANEOUS NOTES**