**BOOKING FORM TRAVEL**



|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name/Surname Traveler | | | | | Ph. - | | | | Allocate | |
| **Philippe Vinci** | | | | | **+39 335 1005194** | | | | Management | |
| Requested by: | | | | | Ph. | Fax | | e-mail: | | |
| Philippe Vinci | | | | | 02-29060603 |  | | travel@hackingteam.it | | |
| Delivery Date: | | | | | To | | | | | |
| 30/03/2015 | | | | | HT Srl – Via della Moscova, 13 – 20121 Milano | | | | | |
| **FLIGHT TICKET DATA** | |
| **Departure Date** | **From / To** | | Airline and Flight Number | | | Departure time  **Requested** | | | Arrival Time Requested |
| **01/04/15**  **or**  **02/04/15** | **Milan, IT / Paris, FR** | | **Any direct** | | | **Late afternoon for the 01/04**  **or**  **very early morning for 02/04** | | | **In case departure 02/04, no later than 9.00am** |
| **Open ?** | **Paris, FR / Milan, IT** | | **Any direct** | | |  | | |  |
| **Please specify travel details to considered in booking your flight (e.g. Destination airport, time of departure “*not before …”* or “*not later than….”***  **I have meeting starting on the 02/04 at 11h00 inside Paris, therefore I’m open to travel the same morning if the flight arrives with no risk before 9h00. Otherwise, I’ll fly the night day before, to avoid the risk of being late. It also gives you more options in term of price.** | | | | | | | | | |

###### TRAIN TICKET DATA

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Departure Date** | From/To | Class Type | Train Number | Departure Time | Arrival Time |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**HOTEL RESERVATION DATA**

|  |  |  |  |
| --- | --- | --- | --- |
| **City** | **Check-in** | **Check-out** | **Room Type** |
| *Hotel (SPECIFY AT LEAST THE HOTEL AREA)* | 01/04/15 or 02/04/15 depending on flights  Depending on availability around Gare de Lyon Station or around Invalides/Ecole Militaire | 03/04/15 | Standard Single |
| *Meeting Room* |  |  |  |

|  |  |
| --- | --- |
| ***Date 30/03/2015*** | ***Requested by Antonella Capaldo*** |
| ***Date*** | ***Approved by*** |