BOOKING FORM TRAVEL



Reason for travel: Demo Baja California

|  |  |  |
| --- | --- | --- |
| Name/Surname Traveler | Ph. -  | Allocate |
| Luis Alejandro Velasco | +1 301 332 5654 | Demo, 2015 planning |
| Requested by: | Ph. | Fax | e-mail: |
| Alex | +1 301 332 5654 |  | travel@hackingteam.it |
| Delivery Date: | To |
|  | HT Srl – Via della Moscova, 13 – 20121 Milano |
|  | FLIGHT TICKET DATA |  |
|  | Departure Date | From / To | Airline and Flight Number | Departure timeRequested | Arrival Time Requested |
|  | 1/25/15 | IAD-MEX | UA 511 | 500 pm | 905 pm |
|  | 1/27/15 | Mex-DGO | AM 2432 | 9:33 PM | 11:18 pm |
|  | 1/29/15 | DGO-TIJ | AM2429/AM188 | 10:45AM | 5:00pm |
|  | 2/1/15 | LAX-IAD | UA1004 | 1:01 pm | 8:59PM |
|  | Please specify travel details to considered in booking your flight (e.g. Destination airport, time of departure “*not before …”* or “*not later than….”*  |

###### TRAIN TICKET DATA

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Departure Date | From/To | Class Type | Train Number | Departure Time | Arrival Time |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

HOTEL RESERVATION DATA

|  |  |  |  |
| --- | --- | --- | --- |
| Mexico City, Mexico | Check-in | Check-out | Room Type |
| Fiesta Americana | 1/25/15 | 1/27/15 | Single/ King |
| Durango, Mexico |  |  |  |
| Same as Previous trips | 1/27/15 | 1/29/15 | Single/king |
| City Tijuana, Mexico | Check-in | Check-out | Room Type |
| Hotel Lucerna TijuanaPaseo de Los Heroes # 10902, 22320 Tijuana, BN, Mexico +52 664 633 3900 | 1/29/15 | 1/30/15 | Single / King bed |
| *Meeting Room* |  |  |  |
| *Pick-up (from Airport to hotel)* |  |  |  |
| *Pick-up (from hotel to Airport)* |  |  |  |
|  |  |  |  |

###### CAR RENTAL DATA

|  |  |  |  |
| --- | --- | --- | --- |
| Pick-Up  | Drop-Off  | Driver | Car Type |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| *Date*  | *Requested by Antonella Capaldo* |
| *Date* | *Approved by* |