

Lucia Rana

Da: sendmail.emol@ges.com
Inviato: lunedì 22 dicembre 2014 15:25
A: l.rana@hackingteam.com
Oggetto: IDEX 2015/Stand Cleaning Online Order Form Form Results for HT - Hacking Team.

Stato contrassegno: Contrassegnato

EXHIBITORS – This email is to confirm you have just submitted the Stand Cleaning Online Order Form form within the IDEX 2015 online exhibitor manual. If you have queries regarding the order, please contact the form contractor/supplier and they will be able to assist you further. You will be able to find the form contractor/supplier details within the manual.

CONTRACTORS/SUPPLIERS - This email is to notify you that HT - Hacking Team has completed the Stand Cleaning Online Order Form form. The form results are shown below, if you wish to log into <http://www1.online-manual.co.uk> with your Username and Password you will be able to download/print the form data at a later date. If you have any technical problems with the exhibitor manual please email WebmasterEMOL@ges.com.

The results are...



Stand Cleaning Order Form 2015

To be filled and returned to customer.services@adnec.ae

Tel: +971 (0) 2 406 3666 | Fax: +971 (0) 2 449 9770
Abu Dhabi National Exhibitions Company

DEADLINE DATE: 1st February 2015

Event/Exhibition Name: IDEX 2015
Date: 22-26/02/2015
Stand Name: HT - Hacking Team
Stand No: C6-003
Hall No: C6
First Name: Lucia
Last Name: Rana
Job Title: Administrative Support

Invoice/Billing Address

Address 1: Via Moscova
Address 2: No. 13
Address 3:

Town: Milan
 County:
 Postcode: 20121
 Country: Italy
 Direct No: 02/29060603
 Mobile No:
 Fax No:
 E-mail address: l.rana@hackingteam.com
 On-site Contact Name: Mr. Marco Bettini
 On-site Contact No: 348/8291450

- 20% Surcharge applicable for all forms submitted later than 20 days prior to open of the event.
- Any orders received after this time can not be guaranteed.

NOTE: The charges for cleaning space only stands is based on a flat rate of AED 26 x total square metres of stand space for the complete open period of the event.					
Cleaning Service for Space Only Stand	Rate	Area (square metres)			Total AED
Space only stand (Total ground level square metres)	26.00	12			312
Space only stand (Total first floor square metres)	26.00				
Valet Cleaning Services	Rate / Hour	No. of hours	No. of Staff	No. of days	
Cleaning attendant during show hours (No. of Staff x total hours x days x AED 26) (This request can only be applied with cleaning request for space). <i>Please note: Minimum of 8 hours is chargeable for each request per day</i>	26.00				
Subtotal					312
Plus 20% Surcharge (if applicable)					
Grand Total					312

- Shell Scheme stands below 18 m2 will not be charged for Cleaning services.
- Stand Cleaning includes vacuuming or wet mopping of floors; dusting of counter tops and furniture; emptying of bins, cleaning of walls, glass and partitions (except exhibits)
- All cleaning is carried out at night, not during the exhibition open hours to ensure the stands are ready prior to the opening of the exhibition. It will be performed on the night before the opening day of the event and each night thereafter.
- Double decker stands will be charged on the total floor space per m2.
- The role of the Stand-by Cleaner is to ensure that your stand is kept clean and presentable at all times and free from the accumulation of waste.
- ADNEC Cleaning department cannot be held liable for any loss or damage related to the cleaning of the exhibition stand.
- ADNEC Cleaning department does not supply cleaning materials to exhibitors or their contractors.
- In order to guarantee quality of service, exhibition stands must be clear of all contractors' work and materials by midnight on the last day of build-up.

- Disposal of catering waste is not the responsibility of ADNEC Cleaning services

TIMINGS FOR VALET SERVICES (Optional)						
Date	Day	Start Time	End Time	No. of Staff	No. of Hours	Total Hours

NOTES

Please complete and return the order form to the above email address. An invoice will be dispatched in return .Orders will be Valid only with full remittance.

Cheque & Bank Draft - **Abu Dhabi National Exhibitions Company P.O Box - 5546 Abu Dhabi UAE**

Bank Transfers should be made in favour of Abu Dhabi National Exhibitions Company, net of bank charges through the following account:

National Bank of Abu Dhabi -Account No -0157608025 Swift Code-NBADAEAAKHF

IBAN NO - AE610350000000157608025

Name HT Srl