



14 - 17 April 2014  
Putra World Trade Centre  
Kuala Lumpur



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WALK-ON STAND / SPACE & INDEPENDENT STAND

Deadline: 11 Mar 2014

COMPANY DATA

Company Name	HT - HACKING TEAM	Stand Number	4021
Address	VIA MOSCOVA 13	Stand Type	WALK-ON STAND
		Contact Person	MARCO BETTINI
		Job Title	EXHIBITIONS MANAGER
Postcode	20121	Tel	0039 02 2906 0603
State	MILANO	Fax	
Country	ITALY	Email	m.bettini@hackingteam.com

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Print

- We have already contracted for Walk-On Stand.  
 We have already contracted for Space & Independent Stand.

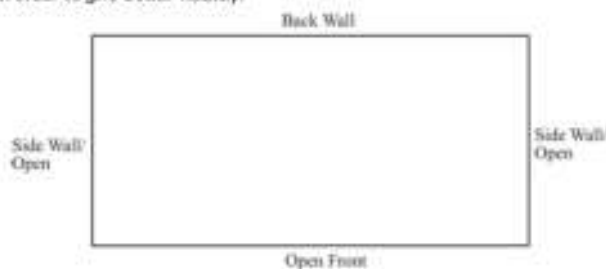
Our Stand fascia wordings are :\*

[HACKING TEAM](#)

WALK-ON STAND

Only one fascia name is allowed on each exhibiting stand unless approved by the Organiser. This is normally based on stand sizes of 15 square metres and above. The rules pertaining to subletting of stand mentioned under the rules and regulations No.5 of this e-manual also applies.

All Organiser's Walk-On Stands will be provided with 3 walls and one open front. Exhibitors occupying corner and/or independent perimeter stands are to indicate below if any side wall is required. If no preference is indicated, no side wall(s) will be provided in order to give better visibility.



IMPORTANT!

Please indicate **13 Amp** on the above plan the location of the 13 Amp socket outlet/s to be installed on your Walk-On Stand. The number of sockets applicable is according to specifications as listed below. If additional sockets are required, please order using **Form 12**

- Walls: 2.44m (8ft) high, white 3mm thick wall panel, joined by aluminium section.
- Fascia: 30.5cm (1ft) high, with Exhibitor's name and stand number in white lettering on dark blue background.
- Floor: Covered in dark blue needlepunch carpet laid direct on floor.
- Lighting and Power: Fluorescent tubes 1.22m (4ft), 40 watts, mounted behind fascia in accordance with the table below:

Stand area in m2	9	12	15	18	21	24
Number of fluorescent tubes	2	3	4	4	5	6
Number of 13 Amp sockets	1	1	1	2	2	2

- Furniture: The table below shows the furniture/stand fittings that are provided with your Walk-On Stand. Exhibitors can opt to have part or all of the items listed. These items are not interchangeable.

**SPACE & INDEPENDENT STAND**

Kindly submit drawings, with dimensions, illustrating the design of your stand for the exhibition approval to:

**Hall 1, Hall 1 Mezzanine & Foyer**

Pico International Sdn Bhd  
Mr Matthew Saw / Mr Adam Wong  
matthew.saw@pico.com.my / adam@pico.com.my

**Hall 2, 3 & Foyer Level 3**

Innogen Sdn Bhd  
Mr Lee Shiang Hui / Ms Toh Ai Bit  
hsianghuilee@innogen.com.my / aibittoh@innogen.com.my

**Hall 4, 5 & Foyer Level 4**

Radius Exhibits & Interiors Sdn Bhd  
Ms Rosediana / Mr Kenny Yang  
rosediana@radiusworld.com / kennyyang@radiusworld.com

**Hall 6, 7 & Lobby Level 2**

Qube Integrated Malaysia Sdn Bhd  
Mr Eric Go / Ms Alicia Thong  
ericgo@qube.com.my / alicia@qube.com.my

We, as Exhibitor and our contractor understand that all electrical and piping installations are to carry out by the Organiser's official contractors and agree to abide by all the Rules and Regulations of the exhibition.

**RULES & REGULATIONS****Important note:**

When the Exhibitor's appointed contractor is not the Organiser's official contractor, this contractor will be required to lodge with the Organiser a refundable deposit. The deposit is calculated at MYR100 per square metre but subject to a minimum of MYR5,000 per stand whichever higher. All payment must be made in Malaysian Ringgit only.

This is to ensure that the **Rules and Regulations** are abided by and to cover any damages arising directly or indirectly from any infringement. This is without prejudice to any additional claims the Organiser may have on the contractor if the damages exceed the deposit.

1. Bond of MYR100/sqm or MYR5,000 whichever higher and admin fee of MYR30/sqm to be paid to the above officials respectively depending on the halls you are in.
2. As for rigging point, kindly liaise with 2M TEAM PRODUCTION SDN BHD.
3. Please fill in the form provided. Click [HERE](#) to download the Form.

A list of official and preferred contractors are available, on request, from the Organiser.

The following company will be our contractor for stand building and/or other display work:

**Co-Exhibitor Package:**

- A fee of USD1,000 / MYR3,500 will be charged for Exhibitors acquiring this package. Rules & Regulation apply. Refer to Clause 5.

**INDEPENDENT STAND CONSTRUCTION - RULES AND REGULATIONS****1. Identification**

- All workers employed for the construction of the stand must wear identification badges provided by the Organiser at all times when they are in the exhibition hall.

**2. Dress Code**

- All workers are required to be neatly dressed during show days.

**3. Removal of Rubbish**

- During the build-up period, the Exhibitor and appointed stand contractors will be responsible for the day-to-day removal of rubbish (i.e. empty paint cans, lumber scraps, etc). Failure to do so will result in the Exhibitor being liable for service fees involved in rubbish removal unless arrangement of such services has been made with the Organiser.

**4. Hall Structures**

- In the construction of the stand, existing fixtures or walls may not be used in any way. (i.e. nailing, wiring or fixing of exhibits to any existing structure).

**5. Open Frontages**

- All stands in the exhibition, irrespective of height of structure from the ground, must have one-half of the frontages on each side open or fitted with transparent material to the underside of the fascia and subject to the Organiser's approval.

**6. Floor Covering**

- In accordance with the Organiser's build-up schedule, Exhibitors doing their own stand construction must arrange to have:
  - i. Carpet and back wall installed within 24 hours of the scheduled work commencement date.
  - ii. All carpet and floor coverings must be affixed with double-sided tapes. These tapes are to be removed during the dismantling period. The use of paint or glue on the floor of the exhibition hall is strictly forbidden. Failure to comply with these regulations may result in the delay of installation of electrics and equipment move-in, as well as an additional cleaning fee being charged to the Exhibitor.
- All Booth structures to be built in Foyer Hall 3, Foyer Hall 4, Hall 5 & Foyer, Hall 6 & Foyer, Hall 7 & Foyer, Hall 8 are required:-
  - i. Plywood/raised platform and over-laying carpeting or
  - ii. Base-plate of two times the diameter of supporting pillar on landing

**7. Fire Regulations**

- All materials used in the stand construction must be properly fire-proofed in accordance with local regulations.

**8. Building Regulations**

- All Exhibitors building their own stand must submit a detailed drawing with dimensions illustrating the design of their stand to the Organiser by 17 February 2014 for approval of both Government authorities and the Organiser to ensure that the interests of all Exhibitors are observed. Failure to do this may incur extra costs to Exhibitors for special late scrutiny. Exhibitors occupying perimeter space must include in their design a back wall for their stand. Failure to do this will result in the Organiser building this wall on the Exhibitor's behalf and re-charging the cost to the Exhibitor.
- The contracted build-up period with the venue (PWTC) is 1200hrs block from 0900hrs to 2100hrs. Extension working hours charges/cost will be imposed based on the hourly rental of the hall. Therefore, you are strictly to adhere to the time/schedule given.

**9. Dismantling**

- At the close of the exhibition, it is the joint responsibility of the Exhibitor and contractor to dismantle and remove the stand (including debris), in accordance with the dismantling schedule to be issued by the Organiser.

**10. Deposit (Refundable)**

- When the Exhibitor's appointed contractor is not the Organiser's official contractor, this contractor will be required to deposit with the Organiser a sum of money equivalent to MYR100 per square metre based on contracted space subject to a minimum of MYR5,000 (per stand). This is to ensure that the Rules and Regulations are abided by and to cover any damages arising directly or indirectly from any infringements. This is without prejudice to any additional claims the Organiser may have on the contractor if the damages exceed the deposit.

**11. Administration Fee (Non-Refundable)**

- Non-official contractors need to pay MYR30 per square metre.

**12. Observance of Rules and Regulations**

- Exhibitors are responsible and liable for the contractors' observance of all Rules and Regulations including the strict observance of the build-up and teardown schedule. The Organiser reserves the right to charge any such Exhibitor and/or contractor who has violated any Rule or Regulation or delay in the build-up or teardown, for additional works required as a result of the violation.

**13. Registered Contractors**

- Exhibitors who appoint contractors must ensure that the contractors are registered with the Organiser.

**14. Deadline for Submission**

- For stand design received after 7 February 2014, the Organiser will not be responsible for any rejected designs and should there be any cost incurred due to these rejections, it will be absorbed by the Exhibitors.

**15. Additional Terms and Conditions**

- A non-compliance fee of MYR10,000 would be imposed for any stand design submitted and failing to comply nor obtain approval for whatsoever reasons after 7 February 2014.

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**Note: Best Viewed with MOZILLA FIREFOX. If you do not have the browser and would like to download, please download from: <http://www.mozilla.org/en-US/firefox/all/>**