



MAESTRO

ORCHESTRATING YOUR GLOBAL TRADE FAIRS

Proposal Submitted to HACKING TEAM **Contact:** Simonetta Gallucci
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Proposal
Date: 02/19/2014 **Venue:** Riocentro
Proposal Reference: HT-01_LAAD 2014 **Hall and Booth Num:** D-57
Exhibition: LAAD 2014 **Booth Size:** 18 sqm
Exhibition Dates: 8 & 9, April 2014

DESCRIPTION	AMOUNT
Flooring (Rental basis)	\$1,800.00
18 sqm of raised floor	
18 sqm of grey carpet	
Structures (Rental basis - enamel shell painted)	\$2,880.00
1 no.of back wall (6,00X3,00m)	
1 no. of side wall (3,00X3,00m)	
1 no. of reception desk	
1 no. of surrounding fascia	
1 no. of over-wall for LCD (0,80X3,00m)	
Installation and dismantle	
Transportation	
Electrical (Rental basis - main power supply excl.)	\$890.00
4 long arm spotlights	
Distribution box	
Electrical wiring	
Outlets	
Graphic printing	\$1,314.00

LAS VEGAS

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MIAMI

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- 1 no. of big graphics for front wall
- 1 no. of cut vinyl lettering for side wall
- 1 no. of white big cut vinyl logo for front fascia
- 1 no. of white cut vinyl logo for side fascia
- 2 nos. of white cut vinyl logos for counter
- 1 no. of white cut vinyl website lettering for LCD panel

Furniture (Rental basis)

\$1,350.00

- 1 no. of small white-top coffee table
- 3 nos. of grey armchairs
- 3 nos. of white wood chairs
- 1 no. of small rounded white-top table
- 5 nos. of recessed acrylic brochure racks
- 1 no. of white stool
- 1 no. of trash can
- 1 no. of fire extinguisher

AV equipment (Rental basis)

\$300.00

- 1 no. of 42" LED with USB interface

Mandatory Insurance from show organisers (if requested, not incl.)

Project Management and Coordination fees

\$300.00

Pre-Exhibition Project Management

- 24/7 on-call service
- Direct supervision of production and construction process, including quality assurance
- Order and manage daily stand services as needed
- Coordinate daily stand cleaning – if applicable
- Manage booth personnel - if applicable
- Maintain daily fit-for-use criteria for stand

incl.

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Handle all special requests (additional Project Management fees will apply to onsite requests)	
On-Site Project Management	incl.
24/7 on-call service	
Direct supervision of construction process and quality assurance	
Maintain daily fit-for-use criteria for stand	
Any and all services required to provide the most exceptional experience	
Post-Exhibition Management	incl.
Onsite client debrief and documentation	
Client satisfaction survey distribution and summary	
General follow-up on any outstanding issues	
Total Cost	\$7,944.00
Design Fee	\$300.00
On-Site Communication Fee	\$150.00
Bank Wire Fee	\$100.00
GRAND TOTAL	\$8,494.00

This proposal is valid for 20 days according to client's terms upon submission and review of proposal. Orders placed after this date will be subject to rush charges. Any additional orders placed within 7 days of the start of the show will incur a 15% rush charge. Any additional orders placed after the start of the show will incur a 25% rush charge. The above rental costs are only applicable to the FIDAE, Santiago de Chile.

HT Srl
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