

INDO DEFENCE

2014 EXPO & FORUM

INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

incorporating with:

INDO AEROSPACE
2014 EXPO & FORUM
INDONESIA'S OFFICIAL INTERNATIONAL AVIATION,
AIRCRAFT AND AIRPORT TECHNOLOGY EVENT

Featuring
INDO HELICOPTER
2014 EXPO & FORUM
THE 1ST SOUTH EAST ASIA'S
INTERNATIONAL HELICOPTER EVENT

INDOMARINE
2014 EXPO & FORUM
Indonesia's Maritime Security, Marine Equipment,
Shipbuilding, Port Technology And Shipping Logistics Event

Exhibitor Manual



www.indodefence.com



www.indoaerospace.com | www.indohelicopter.com | www.indomarine.org

5 - 8 November 2014

JIExpo Kemayoran - Jakarta
Indonesia

CONTENTS

FORM NO.		DUE DATE	PAGE NO.
	Information Section (Including Rules dan Regulations)		3 - 9
1	Independent Stand Construction	1 October 2014	10
2	Walk on Package	1 October 2014	13
3	Heavy/Large/Dangerous Exhibits	1 October 2014	14
3	Shipping and Move-in	1 October 2014	14
4	Lightings and Electrics on Hire	1 October 2014	15
5	Water and Waste	1 October 2014	17
5	Compressed Air Point	1 October 2014	17
6	Furniture/Video Hire	1 October 2014	19
7	Telephone/Fax Machine/ISDN Line	1 October 2014	20
8	Show Directory Entry	15 September 2014	22
9	Exhibition Directory Product Index Indo Defence	15 September 2014	23
9	Exhibition Directory Product Index Indo Aerospace & Helicopter	15 September 2014	25
9	Exhibition Directory Product Index Indo Marine	15 September 2014	27
10	Show Directory Advertising	15 September 2014	28
11	Participating Principals/Agents	15 September 2014	29
12	Visitor Tickets	15 September 2014	30
13	VIP Invitations	15 September 2014	31
14	Exhibitor Passes	1 October 2014	33
15	Show Preview	15 September 2014	34
16	Product Presentation	15 September 2014	35
17	Hotel Reservation	1 October 2014	36
18	Live Demo	15 September 2014	40
19	Courtesy Call	29 August 2014	41

All FORMS must be completed and returned by Exhibitors, even if the services are not required or not applicable. Service cannot be guaranteed for FORMS returned late.

Exhibitors who contract for space after the deadlines should return the FORMS immediately.

Exhibitor book and all its contents can be accessed & completed through website :

www.indodefence.com, www.indoaerospace.com, www.indohelicopter.com, www.indo-marine.org,

*by clicking exhibit manual and entering username: **exhibitor** and password : **idam2014***

ORGANISER**PT. NAPINDO MEDIA ASHATAMA**

Jl. Kelapa Sawit XIV No.10 Blok M1

Billy & Moon, Pondok Kelapa, Jakarta 13450, Indonesia

Tel: (62-21) 865 0962, 864 4756/85 Fax: (62-21) 865 0963

E-mail: info@indodefence.com, info@indoaerospace.com, info@indohelicopter.com, info@indomarine.com

Contact: Ms. Lisa Rusli (yulisa@napindo.com)

Ms. Erike Brigitha Malonda (erike@napindo.com)

Please return ALL FORMS to PT. NAPINDO MEDIA ASHATAMA

All FORMS must be completed and returned by Exhibitors, even if the services are not required or not applicable. Service cannot be guaranteed for FORMS returned late. Exhibitors who contract for space after the deadlines should return the FORMS immediately. Exhibitor book and all its contents can be accessed & completed through website: www.indodefence.com, www.indoaerospace.com, www.indohelicopter.com, www.indomarine.com, by clicking exhibit manual and entering username: **exhibitor** password: **idam2014**

OFFICIAL STAND CONTRACTORS**PT. CITYNEON PRIMA MANDIRI**

Kota Baru Bandar Kemayoran Blok C-4

Jakarta 14410, Indonesia

Tel : (62-21) 641 4630

Fax : (62-21) 641 4634

Ctc : Ms. Ratnawati N.

Project Director

Email : cityneon@cityneon.co.id

PT. CITY NEONINDO INDAH MURNI

Jl. Perdana Kav. K No. 143

Jakarta 11460 - Indonesia

Tel : (62-21) 568 8630

Fax : (62-21) 5696 9668

Ctc : Mr. Eric S. Darmanto, BSCE, MIEM
Director

E-mail : eric@cityneonindo.com

PT. PENTAWIRA CIPTA INDONESIA

Ruko Prima Sunter, Jl. Agung Timur B Blok b No. 9

Jakarta Utara 14350 Indonesia

Tel : (62 21) 2946 0771

Fax : (62 21) 2946 0770

Ctc : Mr. Egi Kristian

Director

Email : pentawira@pentawira.com

OFFICIAL FREIGHT FORWARDERS**AGILITY FAIRS & EVENTS**

Gambir Expo Blok D No.1-3 Lantai 2 Arena PRJ, Jl. Benjamin

Sueb, Jakarta 10620 Indonesia

Tel : (62-21) 2664 5170

Fax : (62-21) 2664 5171

Ctc : Mr. Richard Lim-General Manager

Ms. Rini Astuti- Customer Service Manager

E-mail : PSLim@agilitylogistics.com

Rastuti@agilitylogistics.com

AGILITY FAIRS & EVENTS LOGISTICS PTE LTD

No. 5, Changi North Way, 3rd Floor, Singapore 498771

Tel : (65) 6571 5603

Fax : (65) 6214 9592/3

Ctc : Ms. Jessie Ong

Assistant General Manager-Sales

E-mail : jeong@agilitylogistics.com

R.E. ROGERS (MALAYSIA) SDN BHD

No.7, Jln Warden U1/76 Taman Perindustrian

Batu Tiga 40000 Shah Alam

Selangor Darul Ehsan Malaysia

Tel : (603) 5510 8611

Fax : (603) 5510 6296, 5510 2208

Ctc : Syed Amirul Hafidz/Mohd Rasyid Abdullah

Operation Department

Email : amirul@rogers-asia.com/ rasyid@rogers-asia.com

OFFICIAL HOTELS**THE MEDIA HOTEL & TOWERS (5 Stars)**

Jalan Gunung Sahari Raya No.3

Jakarta 10720, Indonesia

HOLIDAY INN JAKARTA KEMAYORAN (4 Stars)

Jalan Griya Utama Blok B No.1, Sunter

Agung, Jakarta 14350, Indonesia

HOTEL BOROBUDUR JAKARTA (5 Stars)

Jalan Lapangan Banteng Selatan

PO Box 1329, Jakarta 10710, Indonesia

BEST WESTERN GRAND PALACE KEMAYORAN (4 Stars)

Jalan Benyamin Suaeb Blok A5, Kemayoran,

Central Jakarta 10630, Indonesia

LE GRANDEUR MANGGA DUA-JAKARTA (4 Stars)

Jalan Mangga Dua Raya

Jakarta 10730, Indonesia

Hotel Grand Cempaka Jakarta (4 Stars)

Jl. Let. Jend Suprpto, Cempaka Putih -

Jakarta 10520, Indonesia

INFORMATION SECTION

(Incorporating Rules and Regulations)

1. Venue

The exhibition will be held at Hall A, B, D & Outdoor of the **Jakarta International Expo Kemayoran, Jakarta - Indonesia.**

2. Dates and Time:

The exhibition will be open daily from **5 - 8 November 2014**

Opening hours will be from

5 - 7 November 2014 10.00 - 17.00 hours

8 November 2014 10.00 - 16.30 hours

3. Build-up and Dismantling Periods

A detailed timetable for the build-up, together with guidelines for the moving-in of exhibits will be sent to all Exhibitors by **the end October 2014**

a) Build-Up on 1 - 3 November 2014

- 1) Exhibitors building their own stand may start construction at **09.00 hours.**
- 2) Exhibitors using Organisers' Stand Service or a Package Stand.
- 3) All stands to be completed in every respect by **21.00 hours.**
- 4) Rent will be charged for overtime during build-up period.

b) Final Touch & Finishing on 4 November 2014

Exhibitors does not allowed to do build up activity.

c) Dismantling

All exhibits, display materials and stands must be removed from the exhibition area by **22.00 hours** on **9 November 2014.** Rent will be charged for late removals.

4. Independent Stand Construction

ORDER FORM 1

See **FORM 1** for complete Rules and Regulations of Independent Stand Construction.

5. Organisers' Walk-on Package

ORDER FORM 2

See reverse of **ORDER FORM 2** for drawings and specifications.

6. Official Stand Contractors

PT. CITYNEON PRIMA MANDIRI

Kota Baru Bandar Kemayoran Blok C-4

Jakarta 14410 - Indonesia

Tel : (62-21) 641 4630

Fax : (62-21) 641 4634

Ctc : Ms. Ratnawati N.

Project Director

Email : cityneon@cityneon.co.id

PT PENTAWIRA CIPTA INDONESIA

Ruko Prima Sunter, Jl. Agung Timur B Blok b No. 9

Jakarta Utara 14350 - Indonesia

Tel : (62-21) 2946 0771

Fax : (62-21) 2946 0770

Ctc : Mr. Egi Kristian - Director

Director

Email : pentawira@pentawira.com

PT. CITY NEONINDO INDAH MURNI

Jl. Perdana Kav. K No. 143

Jakarta 11460 - Indonesia

Tel : (62-21) 568 8630

Fax : (62-21) 5696 9668

Ctc : Mr. Eric S. Darmanto, BSCE, MIEM

Director

Email : eric@cityneonindo.com

7. Floor Covering for Inside Stands

For exhibitors using Walk On Package Stand, carpeting is included automatically. Exhibitors not using Walk On Package Stand must lay floor covering over the whole area of the stand. This applies throughout the inside exhibition area.

8. Fire Regulations

All materials in stand construction must be properly fireproofed to normal international standards.

9. Heavy/Large Exhibits & Dangerous Goods, Shipping and Move-in

ORDER FORM 3

Exhibitors should notify the Organiser of any item of machinery over 3.5 metres high, or exceeding 1 tones in weight, on ORDER FORM 3.

Exhibits on Walk-on Package may not exceed the fascia height of 2.5 m without the written permission of the Organiser.

Dangerous goods for exhibitions purposes should be placed in the **strong room** provided by the Organiser.

10. Lightings and Electrics on Hire

ORDER FORM 4

220 volts single phase, 50 cycles; 380 volts three phase, 50 cycles. All electrical work must be carried out by the official contractor. Due to occasional power fluctuations, sensitive equipment needs a voltage regulator. Those exhibitors requiring electrical power for standbuilding purposes are requested to contact the show management as soon as they arrive. If for this purposes, the contractor required electricity more than 10 amp, extra charges will be applied. The deadline of hire lightings and electrics due on **1 November 2014**. We are not provide **Work Electricity** during build-up period. Please order **Work Electricity** to Organiser.

11. Air-Conditioning

The halls are fully air-conditioned and it is forbidden to operate any other air conditioning units inside the halls.

12. Water and Waste

ORDER FORM 5

Exhibitors requiring water and waste should complete ORDER FORM 5. The Organiser do not accept any orders on site (during build-up and exhibition period). The deadline of hire water and waste due on **1 October 2014**.

13. Compressed Air Point

ORDER FORM 5

Exhibitors requiring compressed air point should complete ORDER FORM 5. The deadline of hire compressed air point due on **1 October 2014**.

14. Stand Cleaning

The Organiser will be responsible for cleaning the stand carpets (**for WOP only**) and gangway each day of the exhibition, free of charge. Exhibitors are responsible for cleaning their own exhibits, furniture, and stand carpets (**for Space Only**).

15. Security

Security guards will patrol the exhibition site in general, but their duties will not include specific attention to individual stands.

It is a strict condition of the Contract that exhibitors agree to follow any security procedures deemed appropriate by the organiser or Indonesian Authorities.

16. Furniture/Video Hire

ORDER FORM 6

Exhibitors may make their own arrangements to provide furniture and video for their stand or they may order from using ORDER FORM 6. The deadline of hire furniture/video due on **1 October 2014**.

17. Telephones/Faxes/Internet

ORDER FORM 7

These may be ordered from using ORDER FORM 7. The deadline of hire telephones/faxes/internets due on **1 October**

2014.

18. Show Directory Entry

ORDER FORM 8

The Organiser will take all reasonable steps to ensure that any material submitted by exhibitors for inclusion in Show Directory or other material is reproduced accurately. Exhibitors must submit material for inclusion in Show Directory or other promotional items on strict condition that the Organiser is not responsible for typographical or other errors which may appear for whatever reasons.

19. Show Directory Advertising

ORDER FORM 10

Advertising in the Show Directory is offered to Exhibitors and Service Contractors only. To highlight your participation in the exhibition, you should take an advertisement in the Directory so as to give readers maximum information about your products/services. Your advertisement will be placed as close to your directory entry as possible.

20. Participating Principals/Agents/Distributors/Representative

ORDER FORM 11

We would like to highlight your principals/agents participation in the Exhibition Directory and in our publicity campaign.

21. Visitor Tickets

ORDER FORM 12

Exhibitors will be provided with 50 free invitation tickets per stand. These are for you to mail to existing and potential customers and are strictly for distribution to members of the trade, not to the general public (including immediate family members) or minors.

22. VIP Invitations

ORDER FORM 13

Personal invitations will be issued to exhibitor's customers on request.

23. Exhibitor Passes

ORDER FORM 14

These are free of charge and will be available for collection from the Organisers' office at the show.

24. Exhibitor Promotional Literatures

Exhibitors are reminded that promotional literatures are not to be distributed or fixed to walls outside their exhibition stand.

25. Exhibitor Parking

Ample parking space is available at the exhibition centre.

26. Press Facilities

The Press Room in the exhibition area will be manned throughout the exhibition by qualified press consultants. Exhibitors may place releases there at any time (no sales brochures).

27. Shipping and Move-in of Exhibits

An official freight forwarders have been appointed as handling and clearing agents for this exhibition in Indonesia, **PT. AGILITY FAIRS & EVENTS** for handling in overseas **R.E ROGERS (MALAYSIA) SDN BHD and AGILITY FAIRS & EVENTS LOGISTICS PTE LTD**. Full documentation, details of procedures, scheduling of dates and cost estimated will be sent to exhibitors by these companies on request.

Exhibitors should contact:

R.E ROGERS (MALAYSIA) SDN BHD
No.7, Jln Warden U1/76 Taman Perindustrian
Batu Tiga 40000 Shah Alam

Selangor Darul Ehsan Malaysia

Tel : (603) 5510 8611

Fax : (603) 5510 6296, 5510 2208

Ctc : Mr. Chris Smith - Managing Director

Syed Amirul Hafidz/Mohd Rasyid Abdullah - Operation Department

E-mail : chris@rerkul.com.my

amirul@rogers-asia.com/ rasyid@rogers-asia.com

PT. AGILITY FAIRS & EVENTS

Gambir Expo Blok D No. 1-3 Lantai 2 Arena PRJ

Kemayoran, Jl. Benjamin Sueb Jakarta Pusat, Indonesia

Tel : (62-21) 26645170

Fax : (62-21) 26645171

Ctc : Mr. Richard Lim-Managing Director

Ms. Rini Astuti- CS Manager

E-mail : PSLim@agilitylogistics.com

Rastuti@agilitylogistics.com

AGILITY FAIRS & EVENTS LOGISTICS PTE LTD

No.5, Changi North Way, 3rd Floor, Singapore 498771

Tel : (65) 65715603

Fax : (65) 62149592/3

Ctc : Ms. Jessie Ong

Assistant Managing Director-Sales

E-mail : jeong@agilitylogistics.com

28. Customs Procedures

The freight forwarder will send instructions to all exhibitors, including move in of local stock. The main points will be as follows:

- a. All goods must be consigned to the name of the exhibition and not to the forwarding agents in Indonesia or the Organiser.

ETP - PT. JAKARTA INTERNATIONAL EXPO

Gedung Pusat Niaga Lt.4

Kemayoran Jakarta Pusat

INDO DEFENCE, INDO AEROSPACE *featuring* INDO HELICOPTER & INDO MARINE 2014 EXPO & FORUM

Stand No: _____

Hall: _____

Name of Exhibiting Company: _____

Jakarta International Expo (JIExpo) Kemayoran, Jakarta - Indonesia.

- b. Documentation for each shipment must include each of the following:

- 1) Exhibitor's Invoice and Combined Certificate of Value and Origin (special form distributed by the Shipping contractors)
- 2) Bill of Lading or Airway Bill.
- 3) Packaging List.
- 4) Brochure/Leaflets covering goods invoiced.

The above documents must be returned to the freight forwarder specifying: INDO DEFENCE, INDO AEROSPACE *featuring* INDO HELICOPTER & INDO MARINE 2014 EXPO & FORUM, JIExpo Kemayoran, Jakarta - Indonesia, with notification of exhibitors name, hall and stand number, as the consignee.

- c. A special goods classification procedure will be followed to cover all materials on the Exhibitor's Invoice and Combined Certificated of Value and Origin. In brief these are:

- 1) Exhibition goods/products. Entry for the exhibition is duty free. These pay duty if permanently imported, no duty if re-exported.
- 2) Pamphlets/sales brochures (printed matter). These are duty free.
- 3) Materials for exhibition, stand decoration or construction. These must be re-exported or disposed of under Customs control after the exhibition.
- 4) Souvenirs/Give-away-items. Limited quantities of such items printed with the exhibitors name will be permitted entry duty free.
- 5) Films and slides enter duty free for use in the exhibition, but have special requirements for entry procedures. Details from the shipping contractors.

- d. Goods shipped in for the exhibition may remain at the exhibition centre up to two months from date of entry, except goods restricted for import, which must be re-exported within three months after the exhibition. Restricted goods list will be supplied by the freight forwarder.
- e. All of the various **permits and licences** required to exhibit in Indonesia have been obtained for the Organiser from Indonesian Authority.
These include:
 - 1) **Temporary import permit without letter of credit.**
 - 2) **Temporary suspension of import duty until the goods are sold, or re-exported.**
 - 3) **Individual exhibitor permit to participate in the exhibition.**
- f. The Director General of Customs and Excise has agreed that exhibition goods may be transported directly to the exhibition site from the port or airport of entry for customs inspection on site.

The above is a brief summary of the detailed instructions exhibitors will receive from the official forwarding agents. For queries about customs procedures, contact the freight forwarder. direct.

29. Cancellation and Reduce of Exhibition Space

- a. If the Exhibitor wishes at any prior to the Exhibition to cancel or reduce the stand space allocated to him, then written notice of such wish, stating the reasons for such cancellation or reduction, must be given to the Organiser by Recorded Delivery Post. For the avoidance of doubt the Organiser shall not be obligated to accept the Exhibitor's notice of cancellation or reduction. The date of cancellation shall be the date the Organiser notify the Exhibitor that they accept the Exhibitor's notice.
- b. In the event that the Organiser accept the Exhibitor's notice of cancellation or reduction of his stand space, or in the event that the Organiser terminate the contract with the Exhibitor for whatever other reason, the Organiser shall have the absolute discretion (but without prejudice to any other right or remedy available to the Organiser and without being under any liability to refund or reduce any payments due under these Terms and Conditions) to reallocate or resell the stand space allocated to the Exhibitor and to apply the following cancellation charges.
Time of cancellation and reduction occurring prior to the commencement of the Exhibition charge (% of total cost set out on Contract Form)

9 months or more	20% of total cost (plus VAT/PPN)
6 months or more and less than 9 months	50% of total cost (plus VAT/PPN)
Less than 6 months	100% of total cost (plus VAT/PPN)

The charges may be deducted from monies already paid up by the Exhibitor. Any balance shall be returned without any interest. If the monies already paid up by the Exhibitor are insufficient, the Exhibitor shall forthwith pay to the Organiser the balance of the charges.

- c. The Exhibitor hereby acknowledges that the above amounts represent reasonable compensation for the costs incurred by the Organiser as a result of the Exhibitor's cancellation and that they do not represent a penalty.

These terms cannot be varied under any circumstances.

30. Failure to Exhibit

Any organisation which, having signed a contract for exhibition space, fails to exhibit whether or not for any reason of the Exhibitor's own choosing and has not been released from the contract by the Organiser shall be liable for the full amount stated in the contract plus any additional costs incurred by the Organiser as a result of such failure to exhibit.

These terms cannot be varied under any circumstances.

31. Payment for Space

The payment schedule for Space Only and Walk-On Package is as follows:

- a. First payment 50%.

- b. Final payment 50% plus PPN/VAT 10% + Performance bond (If exhibitor appointed non official contractor)

Where by the application is made after the balance date specified on the Contract, the total cost shall be payable with return of the contract.

The total cost represents only the payment for the site, details of which are set out on the Space Contract and all other goods and services required by the Exhibitor shall be paid for by the Exhibitor in addition there to.

Exhibitors will not be allowed to occupy their space or stands if the payment terms specified on the contract are not followed. These terms cannot be varied under any circumstances.

Interest at the rate of 2% per month will be charged on any amount outstanding for a period exceeding 14 days after the due dates for payments until payment is made.

32. Payment Guidelines

- a. Please pay for exhibition space, show directory advertising, and extra items you need from the exhibitor manual by bank draft or transfer made payable to **BANK CIMB NIAGA Branch, Jl. Tarum Barat Block Q/2, Billy & Moon, Jakarta Timur (13450)-Indonesia, US DOLAR: Account 707.02.00068.00.8 RUPIAH : Account 707.01.00081.00.9.**
- b. Please treat order forms as a pro-forma invoice. You will receive an official invoice/receipt once your order and payment has been received.
- c. Please be sure to check that you have paid in full for extra items well before the show. Stocks of some items are limited. Extra items ordered during the show build up period will be subject to a 30% surcharge and must be paid in advance before actual ordered items being delivered to exhibitor stands.

33. Limitation of Liability

The Organiser, their servants or agents shall not be liable for the safety of Exhibitors, their servants, agents, contractors or invitees during the exhibition nor for any exhibits, articles or other property of whatever kind bought into the exhibition by exhibitors, their servants, agents, contractors, invitees or members of the public.

The Organiser shall not in any event be held responsible for any restrictions or conditions which prevent the construction, erection, completion, alteration, dismantling of stands or removal of exhibits, or for failure of any services or amenities provided by the hall landlords or other third parties.

34. Exhibitor's Insurance

Exhibitors shall make sure that they are fully covered by insurance including, but not restricted to, all risks on their property, exhibits or articles of any kind, public liability and comprehensive protection against any loss or damage caused by any circumstances whatsoever whether by reason of fire, water, theft, accident or any loss or injury arising to any person (including members of the public or the Organiser' staff, agents or contractors) or property, how ever caused as a result of any act or default of the Exhibitor, his servants, agents, contractors or invitees. If the Organiser so demand the exhibitor shall provide proof to the Organiser that the Exhibitor has adequate insurance cover.

Exhibitors must ensure that their temporary staff or their servants, agents, or contractors are insured against claims for workman's compensation.

The period for which such insurances shall be maintained shall run from the time the Exhibitor or any of his servants, agents of contractors first enters the exhibition grounds, and to continue until he has vacated the exhibition grounds and all his exhibits and property have been removed.

35. Group Stands

Contracting parties for group stands are responsible for ensuring that all Exhibitors within their group are fully aware of and agree to abide by these Terms and Conditions and by the Rules and Regulations of the Exhibition.

36. Sub-Letting

The Exhibitor must not transfer, dispose of, part with, or otherwise sublet the whole or any part of his site, whether for financial consideration or otherwise. The Exhibitor must, if he is an agent, distributor or license, state at the time of contract names of the principals to be represented. This does not prohibit an Exhibitor displaying the products of a principal for whom he becomes an agent, distributor or license after the time of contract, with the prior written

permission of the Organiser.

37. Force Majeure

The Organiser shall not be liable to the Exhibitor by reason of any cancellation or part-time opening of the exhibition, either as whole or in part, for any nonperformance of their obligations under this contract or for any amendments or alterations to all or any of the Rules and Regulations of the Exhibition in each case the extent that such occurrence is due to any circumstances not within their control.

38. Visas and Travel Information

a. Immigration

- 1) Visitors are required to possess passport valid for 6 months beyond travel dates.
- 2) Despite the recent relaxation of visa requirements for tourists, exhibitors are recommended to possess a valid business visa which can be applied for at an Indonesian Embassy or through a Consular Representative.

The Organiser do not accept any responsibility for obtaining visas for exhibitors to travel to Indonesia. It is a clear condition of the Contract to Exhibit that exhibitors are responsible for obtaining their own visas in good time in advance of the show. Any exhibitor who cancels exhibition space due to failure to obtain visas shall be liable to pay cancellation charge as outlined in item 31 of the Rules and Regulations.

b. Visa Invitation

if the exhibitor required visa invitation from the Organiser, please attached the documents stated details of passport number and period of stay along with FORM 14.

c. Health Regulations

There are currently no official health certificates required for Indonesia but any exhibitors intending to travel widely in Indonesia may wish to check their health advisor.

d. Currency

- 1) The US Dollar is the Official currency for all exhibition billing.
- 2) Foreign currencies may be changed at hotels and banks.
- 3) Any amount of foreign currency brought in are permitted to be taken from Indonesia.

39. Official Publications & Show Daily

Indo Defence Show Daily will be produced and distributed by **IHS JANE'S**. It will be printed in English and Indonesian with minimum 24 pages in each edition and will be produced 3,000 copies each day. For further information and advertising, please contact :

Richard West
(Senior Key Account Manager)
IHS Jane's
163 Brighton Road
Coulsdon, Surrey CR5 2YH
United Kingdom
Email : richard.west@ihs.com
Tel : +44 203 253 2292

For questions about any of the above, please contact the Organiser as follows:

PT. NAPINDO MEDIA ASHATAMA

Jl. Kelapa Sawit XIV No.10, Blok M1
Billy & Moon, Pondok Kelapa
Jakarta 13450, Indonesia
Tel : (62-21) 8650962, 8644756/85
Fax : (62-21) 865 0963
E-mail: info@indodefence.com, info@indoaerospace.com, info@indohelicopter.com,
info@indomarine.com

INDO DEFENCE
2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



INDEPENDENT STAND CONSTRUCTION

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

This **FORM** must be returned by all exhibitors.

You have booked to participate with one of the following options (please ensure you check your details before completing this form and complete only one option).

INDEPENDENT STAND CONSTRUCTION

This option is **ONLY** for exhibitors wishing to construct their own stands. In accordance with items 6 and 8, page 11 of the Rules and Regulations, exhibitors constructing their own stands **MUST** return a detailed drawing, with dimensions, illustrating the design of their stand by **1 October 2014**.

Company Name of Main Contractor : _____

Company Address : _____

Tel: _____ Fax: _____ Mobile: _____

Person in charge: _____ Email: _____

Signature: _____ Date: _____

Company Name of Sub Contractor based in Indonesia (if any) : _____

Company Address : _____

Tel: _____ Fax: _____ Mobile: _____

Person in charge: _____ Email: _____

All electrics must be ordered from the official contractor.

INDEPENDENT STAND CONSTRUCTION - RULES AND REGULATIONS

- 1. Identification**
 All workers employed in the construction of the stand will wear identification badges provided or approved by the Organiser at all times when they are in the exhibition hall. Please submit the list of names for all workers.
- 2. Dress Code**
 All workers are required to wear uniform during build up & show days, and wearing a pair of appropriate working shoes is a must during all works.
- 3. Removal of Rubbish**
 During build-up period the exhibitor, or his contractor, will be responsible for day-to-day removal of his rubbish (i.e. empty paint cans, lumber scraps, etc.). Failure to do this will result in the exhibitor being liable for service fees involved in rubbish removal. Cutting of timber or other preparations creating excessive dirt or garbage are not permitted inside the halls.

4. Hall Structures

No exhibitor or agent may use the exhibition hall, ceiling, pipes, fixtures, floors or wall in any way (i.e. nailing, wiring or fixing of any exhibits to any existing structures is strictly prohibited). No exhibitor or his contractor may use any wall belonging to any other stand. No stand, exhibit or floor covering shall extend beyond the exact dimensions specified in the exhibitors' space contract. e.g. fascia boards may not project into the aisle, nor can furniture or plants be placed in the aisles. It is not permitted to bridge gangways in any way with standfitting, nor to place exhibits or floorcoverings in the aisles.

5. Open Frontages

All stands in the exhibition, irrespective of height, must have one-third of the frontage on each side open or fitted with transparent material to the underside of the fascia.

6. Floor Covering

In accordance with the organiser build-up schedule, exhibitors doing their own stand construction must arrange to have:

- a. Carpets and back walls installed within 24 hours of their scheduled starting date.
- b. All carpets and floor coverings must be affixed with double-sided tape. These tapes are to be removed during the dismantling period. The use of paint or glue on the floor of the exhibition hall is strictly forbidden. Failure to comply with these regulations may delay installation of the electrics and equipment move-in, as well as an additional cleaning fee being charged to the exhibitor.

7. Fire Regulations

All materials used in the stand construction must be properly fire-proofed in accordance with local regulations.

8. Building Regulations

Exhibitors building their own stand **must submit** a detailed drawing of the illustrating design with dimensions to the Organiser by **1 October 2014** for approval. The maximum height of stand construction for booth located at the hall edge is 4 meters and stand construction height for booth located at the middle of the hall or islands booth is 7 meters. It is not permitted to exceed this without the Organiser written permission. All stands must have one third of the frontage on each side open or fitted with transparent material.

Sign and other advertising material may only face the open sides of your stand as shown on your allocation plan. No signs or advertising are permitted on the backs of stands which face other exhibitors but you must ensure that these are clean and properly decorated.

Exhibitors on stands (with 4 sides open) are allowed to decorate all 4 sides of their stand and must not leave any wall in unfinished condition.

You must erect a complete structure of a minimum 2.5 metres height along any side of stands adjoining other exhibitors. You may not use any wall or surface belonging to any other exhibitor or the exhibition hall owners.

9. Dismantling

At the close of the exhibition, it is the joint responsibility of exhibitor and contractor to dismantle and remove the stand (including debris), in accordance with the dismantling schedule to be issued by the Organiser.

10. Performance Bond Deposit

All exhibitor which is using other stand contractors beside the Official and Approved Contractors, must lodge a deposit of US\$ 2,400 as a **performance bond** as well as **damage deposit**. This is to ensure that the Rules and Regulations are abided by and to cover any damages arising directly or indirectly from any infringements. This is without prejudice to any additional claims the Organiser may have on the contractor if the damages exceed the deposit. The deposit will be invoiced together with final payment to settle exhibition rental fee and will be refunded by the Organiser within 2 weeks after the demolition of exhibition. It will be **refunded** after deduction for services and damages. The deposit must be made payable to the Organiser.

Please complete the information below to return the performance bond to your account.

Beneficiary Name : _____

Bank Name : _____

USD Accounts : _____

Address : _____

Swift Code : _____

Correspondent Bank : _____

11. Observance of Rules and Regulations

Exhibitors are responsible and liable for their contractor's observance of all Rules and Regulations, including the strict observance of build-up & teardown timetable/schedule. The Organiser reserves the right to charge any such exhibitor and/or contractor who has violated any rule or regulation or delay in the build-up or teardown, for additional works required as a result of the violation.

12. Double-Decker

Double-Decker Stand exhibitor wishing to build stands of more than one storey high must first submit a detailed design to the Organiser. No double-decker construction will be permitted without the Organiser's written permission. In the event that permission is granted, the space occupied at the upper level will be charged at 50% of the normal 'space only' rate in addition to the full rate which will be charged for the floorspace occupied at ground level, and the maximum height of double-decker stands should not exceed 6 metres.

13. Stand Cleaning

Exhibitors which taken Space Only are responsible for cleaning their own exhibits, furniture, and stand carpets during the exhibition.

14. Exhibitors who appoint contractors other than appointed Organisers' official contractor **must submit** the details of the main contractor and sub contractor which based in Indonesia to the Organiser to be registered no later than **1 October 2014**. Exhibitors may appoint their own stand contractor, with the exception of electrical and pipe installation. Exhibitors are responsible and liable for any such contractors' observance of all rules and regulations.

15. The Organiser reserve the right to determine the acceptable sound level and extent of demonstrations of working exhibits in the event of complaints from other exhibitors. The Organiser reserve the right to terminate any working exhibit demand to be unsuitable for any reason.

Operating of machinery or exhibits.

- a) Moving machinery must be fitted with safety devices and these safety devices may only be removed when the machines are not in operation and not connected to source of power.
- b) No motors, engines, contrivance or power-driven machinery may be used without adequate protection against fire risk.
- c) No moving machinery may be operated within 0.5 m of the gangway.
- d) Any fumes or exhaust deemed by the organisers to be excessive must be extracted or ducted away from other exhibitors and visitors.

16. No naked lights and lamps or temporary gas electrical fittings may be used in the exhibition building without the prior permission of the Organiser. Use of spray paint equipment within the halls is forbidden.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

INDO DEFENCE 2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



WALK ON PACKAGE

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

WALK-ON PACKAGE

Name of Exhibitor as it should appear on fascia (name board):

Company Name : _____

Stand No. : _____

This option includes space rental, walls, carpet, fascia board, information counter, chairs and fluorescent lights (40 watts) as detailed below:

ITEMS	< 12 m ²	13 - 24 m ²	25 - 36 m ²	37 - 48 m ²	49 - 60 m ²	60 m ² <
1. Walls	√	√	√	√	√	√
2. Floor	√	√	√	√	√	√
3. Fascia	√	√	√	√	√	√
4. Electricity 6 Amp 1 Phase	1	2	3	3	3	3
5. Electricity 10 Amp 1 Phase	0	0	0	1	2	3
6. Fluorescent Light	2	4	6	2	3	4
7. Spotlight 100 Watts	0	0	0	3	4	5
8. Reception Desk	1	2	1	2	3	3
9. Folding Chair	2	4	2	4	6	6
10. Garbage Basket	1	1	2	2	4	4
11. Acrylic Rack Brochure	1	1	1	2	4	4
12. Lockable Cupboard	1	1	1	2	2	3
13. Round Table	0	0	1	1	1	2
14. Arms Chair	0	0	3	3	3	6



Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

INDO DEFENCE 2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



HEAVY/LARGE/DANGEROUS EXHIBITS AND SHIPPING & MOVE-IN

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

This **FORM** must be returned by all exhibitors.

HEAVY/LARGE/DANGEROUS EXHIBITS

Exhibitors must notify and seek the approval of the Organiser of any exhibit in excess of 3.5 metres height, or 1 tones in weight. Loading door heights are maximum 3.5 metres and widths are maximum 6 metres. Failure to do so will cause the Exhibitors to be penalized by the Organiser.

- A. We have the following exhibits over 3.5 metres high and/or 1 tones in weight

ITEM DESCRIPTION	DIMENSIONS	WEIGHT

Heavy/Large Exhibits should be set up on November 1, at 09.00 - 12.00 am

- B. We have the following dangerous good for exhibits

ITEM	AMOUNT

Important Note:
Submit an official letter to request a recommendation letter for custom purposes.

All dangerous goods **MUST** be put in **Strong Room**. Exhibitors must fill this form for Strong Room facility before deadline of **1 October 2014**.

- C. We do not have any such large/ dangerous exhibits.

SHIPPING AND MOVE-IN

- A. We shall be bringing goods from overseas direct to the exhibition.
- B. We shall be bringing goods from within Indonesia to the exhibition.

NOTE: Please contact the official freight forwarder to obtain full documentations, details of procedures, scheduling of dates and cost estimated.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

INDO DEFENCE 2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



LIGHTINGS & ELECTRICS ON HIRE

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

This **FORM** must be returned by all exhibitors.

LIGHTINGS AND ELECTRICS ON HIRE

All exhibitors must order lightings and power requirements on this form. Only the approved electrical contractor will undertake electrical work in the exhibition area. Price below includes power consumed. A 30% surcharge will apply to all late orders placed at after **1 October 2014** until **10 October 2014** and the order will re-open onsite on **1 November 2014**.

Exhibitors using the Organisers' stand service or package stands are reminded that this includes fluorescent tubes mounted behind the fascia.

A. We require the following:

	<u>Voltage</u>	<u>Frequency</u>	<u>Unit Cost</u>	<u>Quantity</u>
Fluorescent tubes, 40 W	220V	50Hz	US\$ 37	_____
Spot lights, 100 W	220V	50Hz	US\$ 38	_____
Socket / Plug	220V	50Hz	US\$ 43	_____
4 amp power point (single phase)	220V	50Hz	US\$ 124	_____
6 amp power point (single phase)	220V	50Hz	US\$ 186	_____
10 amp power point (single phase)	220V	50Hz	US\$ 309	_____
16 amp power point (single phase)	220V	50Hz	US\$ 494	_____
16 amp power point (three phase)	380V	50Hz	US\$ 1,355	_____
30 amp power point (three phase)	380V	50Hz	US\$ 2,328	_____
60 amp power point (three phase)	380V	50Hz	US\$ 4,019	_____
100 amp power point (three phase)	380V	50Hz	US\$ 6,176	_____
125 amp power point (three phase)	380V	50Hz	US\$ 7,560	_____
Work Electricity :				
10 amp power point (single phase)	220V	50Hz	US\$ 309	_____


Important note for exhibitors:


- All power points must be supplied by the official contractor at the rates shown in the Exhibitor Manual. This includes national groups and individual exhibitors.
- Lighting may be provided by the official contractor.
- If lighting is provided by the official contractor, the charges in the Exhibitor Manual will apply.
- If distribution power done by exhibitor or independent contractor, there will be an inspection fee with the charges as below:
 - National Groups or individual stand with the square meter of 101 or more will be charged for a suitable power supply from the list above plus US\$ 150.
 - Individual stand with the square meter under 101 will be charged for a suitable power supply from the list above plus US\$ 120.
- Exhibitors requiring 'hook up' of their machines to their power supplies should note that this is not already included in the cost and should refer to the approved electrical contractor for quotation.
- Work Electricity **ONLY** use during build-up period (1 - 4 November 2014). **We are not suggest hard labour.**
- The unit cost listed above applicable only for 10 hours usage. For 24 hours usage, double price will be applied

PLEASE SHOW REQUIRED POSITION OF ELECTRICS ON REVERSE OF THIS FORM

B. We do not require any of the above items.

Please indicate the position of electrics using the following symbols

Spotlights  (arrow indicating approximate direction of illumination)

Fluorescent tubes 

Single phase power points



10 amps



16 amps



Three phase power point 'N'
indicates neutral required

BACK WALL

	A	B	C
1			
2			
3			

AISLE

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

INDO DEFENCE
2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



WATER & WASTE AND COMPRESSED AIR POINT

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

This **FORM** must be returned by all exhibitors.

WATER AND WASTE

- A. We require water and waste. Charge US\$ 650 per point.

Water pressure required _____ Usage (i.e. sink or machine) _____

External diameter of inlet _____ Litres per minute _____

External diameter of outlet _____

Please mark position of water/waste point on back of form (use abbreviation 'WW')

NOTE: This order only includes pipe inlet and outlet. It excludes sinks, taps and other fittings which must be ordered direct from your contractor. We do not accept any orders during build-up period.

- B. We do not require water and waste

COMPRESSED AIR POINT

- A. We wish to order a compressed air point at a charge of US\$ 858 per point.

Size of sitting _____ Pressure required _____ Bar _____ PSI Capacity required (m3/min)

Max compressed air available 10 bar

Please mark the position of compressed air on the back of form (use abbreviation 'CA')

- B. We will not require compressed air

NOTE : - Compressed air is not provided by Organiser.
 - For water, waste and compressed air order can not be placed on site. We do not accept any orders during build-up period.

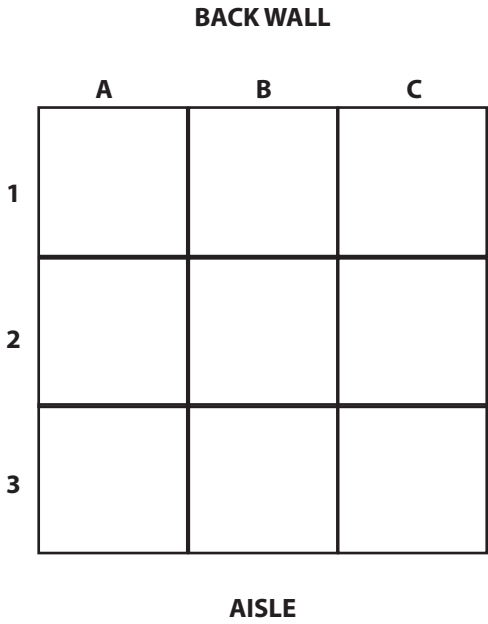
Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

- Position of:
- 1. Water/Waste Point (WW)
 - 2. Compressed Air Inlet (CA)



INDO DEFENCE 2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



FURNITURE/VIDEO HIRE

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

This **FORM** must be returned by all exhibitors.

FURNITURE/VIDEO HIRE

Because of the shortage of hire furniture, supply against late orders cannot be guaranteed. A 30% surcharge will apply to all late orders placed at after **1 October 2014** until **10 October 2014** and the order will re-open onsite on **1 November 2014**.

A. We require the following items:

	<u>Cost</u>	<u>Quantity Required</u>
Folding chair	US\$ 11 / each	_____
Classy chair	US\$ 32 / each	_____
Glass Round Meeting Table	US\$ 64 / each	_____
Coffee Table	US\$ 35 / each	_____
Reception Desk	US\$ 49 / each	_____
Refrigerator (Small Bar)	US\$106 / each	_____
Wall Shelving	US\$ 35 / each	_____
Lockable Cupboard	US\$ 55 / each	_____
Information Counter (100 x 50 x 150 cm)	US\$ 85 / each	_____
Display Box (50 x 50 x 50 cm)	US\$ 22 / each	_____
Board Photo Panel (100 x 250 cm)	US\$ 85 / each	_____
Plasma TV 42" (Resolution XGA 1024 x 768)	US\$ 95 / day	_____
Projector (Resolution SVGA 800 x 600) 2000ansi	US\$ 79 / day	_____

Exhibitors are asked to provide their own ashtrays. Measurements for all display aids are approximate only.

NOTE: - Exhibitors using the **Walk On Package** (FORM 2) should only use this form if they need furniture in addition to the items already included in the 'package'.
 - **All items that already ordered can't return or refund.**

B. We do not require any of above items.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

**INDO DEFENCE
2014 EXPO & FORUM**

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



TELEPHONE/FAX/INTERNET

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

This **FORM** must be returned by all exhibitors.

TELEPHONE

- Telephone for local city (Jakarta) calls only.**
Installation cost for line is US\$ 116*. Calls within the Jakarta area is US\$ 80. No calls can be made outside the Jakarta area using this telephone. Exhibitors wishing to make long distance or international calls should order the IDD line below. At least fourteen (14) working days notice required for telephone line installations. Handset is not included.
- We require an International Direct Dial (IDD) Line.**
A limited number of IDD lines will be available for exhibitors' stands. Installation cost is US\$116* each, with US\$ 398 deposit against the bill.
Each exhibitor is responsible for all expenses incurred on the telephone line allocated to him and for security of the handset. At least twenty one (21) working days notice required for IDD Line installations. Handset is not included.
- We do not require any of the above stated items.**

Please mark the position of telephone on back of form.

***) 50% will be charged to Exhibitors if cancellation received 3 days before exhibitions starts.**

FAX MACHINE

- Fax Machine = US\$ 95/day**
- We do not require a fax machine**

INTERNET CONNECTION

High speed & large capability internet connection is available inside the exhibition hall using wireless connection.

We require internet wireless connection bandwidth capacity :

- 1 Mbps, is US\$ 1,080 (4 days)**
- 2 Mbps, is US\$ 1,780 (4 days)**
- 3 Mbps, is US\$ 2,288 (4 days)**
- 4 Mbps, is US\$ 2,796 (4 days)**

Exhibitor must order this service at least one month in advance.

- We do not require internet connection**

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

POSITION OF TELEPHONE/FAX/INTERNET

T = Telephone

F = Fax

I = Internet

BACK WALL

	A	B	C
1			
2			
3			

AISLE



THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



SHOW DIRECTORY ENTRY

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This FORM must be returned by all exhibitors. Please type.

The Organiser will take all reasonable steps to ensure that any material submitted by exhibitors for inclusion in Show Directory or other material is reproduced accurately. Exhibitors must submit material for inclusion in Show Directory or other promotional items on strict condition that the organiser cannot hold responsible for typographical or other errors which may appear for whatever reasons.

The Show Directory will be published in English.

SHOW DIRECTORY ENTRY

Name of exhibitor (as you wish it to appear in the Show Directory) _____

Address _____

Country _____

Telephone _____ Fax _____ E-mail: _____

Each exhibitor is entitled to a free show directory entry of 100 words describing the company's product and services. Exhibitors are encouraged to use their full 100 words rather than to just submit a short paragraph but please do not exceed this limit. Excess text will be edited without further consultation with the Exhibitor.

If overseas company: name and address of agent, distributor, or regional office

Name _____

Address _____

City/Country _____

Telephone _____ Fax _____ E-mail: _____

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

NOTE: If no form 8 submitted after the deadline, Organiser will use the data from the registration forms.

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

INDO DEFENCE

2014 EXPO & FORUM

INDONESIA'S OFFICIAL TRI SERVICE DEFENCE EVENT

EXHIBITION DIRECTORY PRODUCT INDEX

Stand No: _____

Exhibitor: _____

Return by 15 September 2014This **FORM** must be returned by all Exhibitors.

EXHIBITION DIRECTORY PRODUCT INDEX

Please provide details of your Information of Product/Service which your company should be listed in the Official Exhibition Directory. The Purpose of this is to identify in the Exhibition Directory, companies whose products will be represented on your stand. Please submit this form by the stated deadline. Revisions and amendments will not be possible after the materials have been prepared for release.

AIRBORNE PLATFORM SYSTEM & EQUIPMENT

- AIRBORNE DEVELOPMENT SYSTEMS
- FLIGHT NAVIGATION SYSTEMS
- HELICOPTER SYSTEMS
- RPV, DRONE SYSTEMS
- MILITARY AIRCRAFTS

ARMS & AMMUNITIONS

- AMMUNITIONS
- ANTI-TANK WEAPONS
- EXPLOSIVE
- GRENADE LAUNCHERS
- MORTARS
- PYROTECHNIC IGNITORS/ DETONATORS
- WEAPONS

COMMAND, CONTROL, COMMUNICATIONS AND INFORMATION

- COMMUNICATION SECURITY SYSTEMS & EQUIPMENTS
- COUNTER MEASURES
- DATA HANDLING
- DATA LINKS
- ELECTRONIC EQUIPMENT
- ELECTRONIC SECURITY SYSTEMS
- ELECTRONIC WARFARE
- RADIO EQUIPMENT
- SIMULATION SYSTEMS

TRAINING/DESIGN CONSULTANCY

- RISK ANALYSIS AND CONTROL
- TRAINING SCHOOLS
- TRAINING SYSTEMS

ELECTRONIC SYSTEMS

- ANTENNAS
- GSM JAMMING
- MOBILE COMMUNICATIONS
- RADARS
- RADIO/TELECOMMUNICATIONS TRANSMISSION
- SATELLITE TRANSMISSION
- SURVEILLANCE AND ACCESS CONTROL
- TRANSMITTERS/RECEIVERS

APPARELS

- BULLET PROOF PROTECTION
- FACIAL PROTECTION
- FOOTWEAR
- GAS MASKS
- HELMETS
- PROTECTIVE CLOTHING
- UNIFORMS

INTERNAL SECURITY EQUIPMENT

- ANTI-RIOT
- CROWD CONTROL
- DETECTION POLICE EQUIPMENT
- EXPLOSIVE DISPOSAL EQUIPMENT

LAND BASED PLATFORMS

- AIR TRAFFIC CONTROL EQUIPMENT
- AIRFIELD EQUIPMENT
- AMBULANCES
- ANTI-AIRCRAFT VEHICLES
- ARMoured VEHICLES
- BRIDGING VEHICLES
- LOGISTICS/CARGO VEHICLES
- PERSONNEL CARRIERS
- TANKS
- TRANSPORTERS
- WEAPONS CARRIERS

SEA BASED PLATFORMS AND EQUIPMENT

- AMPHIBIOUS
- COASTGUARD/CUSTOMS/POLICE
- MISSION SUPPORT SHIP
- SHIPS/LANDING CRAFTS
- SUBMARINE
- SUBMERSIBLE SYSTEMS & EQUIPMENT
- WARSHIPS, CRAFT & SYSTEMS

RESEARCH & DEVELOPMENT

OTHERS (PLEASE SPECIFY)

- AIR-BASED SPACE TRANSPORTATION SYSTEM
- AIR CONDITIONER & CHILLER UNITS FOR MARINE APPLICATION

- ANTENNAS-MASTS-DISHES
- ANTI-MATERIAL WEAPONS
- ANTI-CORROSION & MILITARY PAINT
- ANTI-SHIP MISSILES
- ARTILLERY FIRE CONTROL SYSTEMS
- ASSISTANCE IN DEVELOPING, PRODUCING, AND EXPORTING HIGH-TECHNOLOGY INDUSTRIAL PRODUCTS IN THE DOMESTIC AND FOREIGN MARKETS
- AVIONICS, UNDERWATER SOLUTIONS (TORPEDOES, TORPEDO COUNTERMEASURE SYSTEMS, ETC)
- AUV-AUTONOMOUS UNDERWATER VEHICLES
- BATTERIES
- BATTERY SYSTEMS
- BHO/HSS-HYDROGRAPHIC SURVEY SHIP
- BINOCULARS
- BMS
- BOARDER PROTECTION SYSTEMS
- BOARDER, COASTAL, OFFSHORE AND SEA SURVEILLANCE SYSTEMS
- BRIDGES
- CIVIL AIRCRAFT
- CLEANERS EQUIPMENT
- CLOSED AND SEMI CLOSED REBREATHER
- COMMUNICATION EQUIPMENT/SERVICES
- COMPUTER SYSTEMS
- DECK EQUIPMENT
- DEFENCE & SECURITY EXHIBITION ORGANIZER
- DETECTION EQUIPMENT
- DETENTION & SECURITY LOCKS
- DISASTER RELIEF & RECOVERY SYSTEMS
- DRONE SYSTEMS
- DYNAMIC STATIC MARINE ROPES & ACCESSORIES
- EPC PROJECT
- ELECTRONIC WARFARE (SUPPORT - ATTACK-PROTECTION)
- ENCRYPTED VOICE CALLS
- EQUIPMENT FOR EXPLOSIVES PROCESSING
- EQUIPMENT FOR SUPPORTING SYSTEMS
- EXPLOSIVE DISPOSAL EQUIPMENT
- FABRICS UNIFORM
- FAST PASSANGER FERRY
- FIELD KITCHENS
- FIREARMS-PISTOLS
- FIREARMS SPARE PARTS
- FIRE CONTROL SYSTEMS
- FIRE PROTECTIONS
- FOUNDRY PRODUCT TO SUPPORT MILITARY (BOGIE, RUDDER HORN, BOLLARD)
- GOVERNMENTAL AUTHORITIES
- GOVERNMENTAL ORGANIZATION
- GROUND-TO-AIR MISSILE SYSTEMS
- GROUND-TO-AIR SURVEILLANCE
- GROUND CONTROL SYSTEMS
- HALAL COMBAT RATIONS
- HELICOPTER MANUFACTURER
- HIGH-POWER BINOCULARS
- IDENTIFICATION FRIEND OR FOE /UNKNOWN FOR EQUIPMENT AND PERSONNEL
- IMAGE INTERFERER TUBES
- IN SERVICE SUPPORT FOR SUBMARINES & SHIPS
- INDIVIDUAL WEAPONS
- INDIVIDUAL EQUIPMENT
- INTEGRATED LOGISTICS SUPPORT
- LOCALISATION OF INDIVIDUALS
- LOGISTIC SERVICES
- MACHINE-GUNS
- MANUFACTURING OF INDUSTRY EQUIPMENTS
- MATERIALS SUPPLY-ALUMINIUM ALLOY
- MEDIA-PUBLICATION
- MILITARY PAINT
- MILITARY SPARES AND ACCESSORIES
- MISSILE SYSTEMS
- MORTARS
- MULTI-FUNCTION THERMALOBSTACLE DEVICE
- MULTIPLE LAUNCH ROCKET SYSTEMS
- NAVAL WARFARE
- NBC EQUIPMENT (NUCLEAR BIOLOGICAL CHEMICAL)
- NETWORK CENTRIC/NETWORK ENABLED WARFARE
- NIGHT BINOCULARS
- NIGHT VISION
- NIGHT VISION AND THERMAL SYSTEMS

- NIGHT VISION GOGGLE
- OPTICAL EQUIPMENT
- OPTICAL SIGHT EYE WEAR
- OPTO ELECTRONICS
- PISTOLS
- POCKET TOOLS
- PROTECTOR CASE
- PUBLISHING
- RADAR EXTRACTOR
- RADAR TEST EQUIPMENT
- RADAR TRAINING
- REMOTE WEAPON STATION NAVY-ARMY
- RESEARCH & DEVELOPMENT
- RESOURCE AND TRANSPORT FLET MANAGEMENT
- REVOLVERS
- RIFLES SHOTGUNS
- ROV-ROMATED CONTROLLED VECHICLES
- RUGGED COMPUTERS
- SANITARY FACILITIES
- SECURITY CENTERS
- SERVICES, PROCUREMENT, ACQUISITION
- SHIPS REPAIR
- SNIPER DETECTION SYSTEM
- SNIPER RIFLES
- SOFTWARE
- SPECIAL OPS EQUIPMENT
- SPECIAL PURPOSE VESSEL
- STEEL PRODUCT
- STORAGE PRODUCT
- STORAGE TANK
- SUBMERSIBLE SYSTEMS & EQUIPMENT
- SURVEILANCE MONITORING SYSTEMS
- TACTICAL FLASHLIGHT
- TACTICAL LIGHT
- TELESCOPES
- THERMAL IMAGING
- THERMAL WEAPON SIGHT
- TITANIUM MANUFACTURER
- UNIT EQUIPMENT
- USV-UMANNED SURFACE VEHICLES
- VESSEL MONITORING
- WATER PURIFICATION SYSTEMS

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD



EXHIBITION DIRECTORY PRODUCT INDEX

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This **FORM** must be returned by all Exhibitors.

EXHIBITION DIRECTORY PRODUCT INDEX

Please provide details of your Product Type which your company should be listed in the Official Exhibition Directory. The Purpose of this is to identify in the Exhibition Directory, companies whose products will be represented on your stand. Please submit this form by the stated deadline. Revisions and amendments will not be possible after the materials have been prepared for release.

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Aerial Lift Trucks | <input type="checkbox"/> Equipment | <input type="checkbox"/> Baggage Handling | <input type="checkbox"/> Fasteners |
| <input type="checkbox"/> Aerial Surveillance Aircraft | <input type="checkbox"/> Aircraft Management & Consultancy | <input type="checkbox"/> Batteries | <input type="checkbox"/> Fixed Based Operations |
| <input type="checkbox"/> Aeromedical | <input type="checkbox"/> Aircraft Manufacturer | <input type="checkbox"/> Business Aviation / Aeronautical Services | <input type="checkbox"/> Flight Control Systems |
| <input type="checkbox"/> Aeronautical Systems & Services | <input type="checkbox"/> Aircraft Models | <input type="checkbox"/> C41 / Battlefield | <input type="checkbox"/> Flight, Maintenance & Cabin Crew Training |
| <input type="checkbox"/> Aero structures | <input type="checkbox"/> Aircraft Noise Reduction & Fire Blocking Kits | <input type="checkbox"/> Cabin Sound Attenuation Systems | <input type="checkbox"/> Flight, Navigation & Engine Instruments |
| <input type="checkbox"/> Aero structures Equipment | <input type="checkbox"/> Aircraft Parts & Accessories | <input type="checkbox"/> Calibration | <input type="checkbox"/> Foundry Products to Support |
| <input type="checkbox"/> Aerospace Materials | <input type="checkbox"/> Aircraft Refurbishment & Upgrades | <input type="checkbox"/> Cargo Equipment & Services | <input type="checkbox"/> Fuel Cells, Filters & Pumps |
| <input type="checkbox"/> Aerospace Media | <input type="checkbox"/> Aircraft Seat Design, Improving Blood Circulation | <input type="checkbox"/> Catering Equipment / Services | <input type="checkbox"/> Fuel Controls |
| <input type="checkbox"/> Air Ambulance Equipment | <input type="checkbox"/> Aircraft Systems/Parts/ Components | <input type="checkbox"/> Charter & Leasing | <input type="checkbox"/> Fuel Supply |
| <input type="checkbox"/> Air Ambulance Services | <input type="checkbox"/> Aircraft Tools | <input type="checkbox"/> Chemicals & Solvents | <input type="checkbox"/> Government Bodies / Export Agencies / Trade Associations |
| <input type="checkbox"/> Air Cargo | <input type="checkbox"/> Airline GSA | <input type="checkbox"/> Chemicals/Paints/Coatings | <input type="checkbox"/> Ground Control Systems |
| <input type="checkbox"/> Air Conditioning Systems | <input type="checkbox"/> Airlines | <input type="checkbox"/> Civil Aviation | <input type="checkbox"/> Ground Handling |
| <input type="checkbox"/> Air Courier Service | <input type="checkbox"/> Airport/Terminal Systems/ Equipment | <input type="checkbox"/> Cleaning Equipment & Services | <input type="checkbox"/> Ground Power/Support Equipment |
| <input type="checkbox"/> Air Defence | <input type="checkbox"/> Airport Design & Management | <input type="checkbox"/> Cockpit Indicators | <input type="checkbox"/> Ground-To-Air Radios |
| <input type="checkbox"/> Air Traffic Control | <input type="checkbox"/> Airport Equipment | <input type="checkbox"/> Cockpit Systems Integration | <input type="checkbox"/> Ground-To-Air Surveillance |
| <input type="checkbox"/> Air-Ambulance & Consultancy | <input type="checkbox"/> Airport Financing & Management | <input type="checkbox"/> Communication Equipment / Services | <input type="checkbox"/> Helicopter Charter Service |
| <input type="checkbox"/> Air-Based Space Transportation System | <input type="checkbox"/> Airport Security Technology | <input type="checkbox"/> Communication Systems | <input type="checkbox"/> Helicopter-Civil |
| <input type="checkbox"/> Airborne Servers / Routers | <input type="checkbox"/> Airport Traffic Control Systems | <input type="checkbox"/> Complete Multi-Aircraft Docking System | <input type="checkbox"/> Helicopter-Military |
| <input type="checkbox"/> Airborne Warning & Control Systems | <input type="checkbox"/> Air-to-Ground Surveillance | <input type="checkbox"/> Component Overhaul | <input type="checkbox"/> Helicopter-Consulting/Planning |
| <input type="checkbox"/> Aircraft | <input type="checkbox"/> Air Taxi Service | <input type="checkbox"/> Composite Moulds | <input type="checkbox"/> Heliport Equipment & Lighting |
| <input type="checkbox"/> Aircraft & Aviation Security Technology | <input type="checkbox"/> Airway Bridges | <input type="checkbox"/> Computer Systems | <input type="checkbox"/> Hydraulic Systems & Components |
| <input type="checkbox"/> Aircraft & Passenger Handling | <input type="checkbox"/> Amphibian Aircraft Design & Development | <input type="checkbox"/> Consignment Stock | <input type="checkbox"/> Identification friend or Foe / Unknown for Equipment and Personal |
| <input type="checkbox"/> Aircraft (Fixed-Wing) | <input type="checkbox"/> Antenna | <input type="checkbox"/> Corporate Aircraft Services | <input type="checkbox"/> In-flight Communication / Services |
| <input type="checkbox"/> Aircraft (Rotary-Wing) | <input type="checkbox"/> Armament / Ordnance | <input type="checkbox"/> Data Links | <input type="checkbox"/> In-Flight Entertainment |
| <input type="checkbox"/> Aircraft Asset Management | <input type="checkbox"/> Audio Systems | <input type="checkbox"/> Detention & Security Locks | <input type="checkbox"/> In-flight Equipment |
| <input type="checkbox"/> Aircraft Broker | <input type="checkbox"/> Aviation Consultancy | <input type="checkbox"/> Digital Audio Systems | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Aircraft Cabin Interior Design & Project Management | <input type="checkbox"/> Aviation Fuel | <input type="checkbox"/> Education & Training | <input type="checkbox"/> Interior Accessories |
| <input type="checkbox"/> Aircraft Defence System | <input type="checkbox"/> Aviation Fuel Hoses | <input type="checkbox"/> Electronic Flight Bag | <input type="checkbox"/> IT & Software Communication |
| <input type="checkbox"/> Aircraft Gallery Insert Equipment | <input type="checkbox"/> Aviation Logistics | <input type="checkbox"/> Electronic Systems & Equipment | <input type="checkbox"/> Land Vehicles / Equipment |
| <input type="checkbox"/> Aircraft Ground Support Equipment | <input type="checkbox"/> Aviation Service Provider | <input type="checkbox"/> Emergency Services | <input type="checkbox"/> Landing Equipment |
| <input type="checkbox"/> Aircraft Interiors | <input type="checkbox"/> Aviation Services | <input type="checkbox"/> Encrypted Voice Calls | <input type="checkbox"/> Leasing / Financial Services |
| <input type="checkbox"/> Aircraft Maintenance & Overhaul Services | <input type="checkbox"/> Avionics / Radar Systems | <input type="checkbox"/> Engine Component Manufacturing | <input type="checkbox"/> Line Maintenance |
| <input type="checkbox"/> Aircraft Maintenance Services / | | <input type="checkbox"/> Engines | |
| | | <input type="checkbox"/> Equipment | |
| | | <input type="checkbox"/> Events | |

- Loader-Transporter
 - Machines / Tools Management
 - Navigation Systems
 - Network Centric / Network Enabled Warfare
 - Paint
 - Payloads
 - Pilot Training
 - Publishing
 - Radar Acceptance Testing Verification
 - Radar Training
 - Radar Systems
 - Radar Upgrades
 - Radio Management
 - Research & Development
 - Research and Transport Fleet Management
 - Safety Audits/Inspections
 - Safety & Rescue
 - Service Industry Consultants
 - Satellite Communication
 - Satellite Navigation / Space Systems / Imaging / Surveillance
 - Sensors
 - Service / Equipment
 - Simulators Training Equipment / Services
 - Software Systems & Applications
 - Steel Producer
 - Surveillance & Reconnaissance Systems
 - Surveillance Domain Consultancy
 - Systems / Equipment
 - Systems / Parts / Companies
 - Test Equipment & Services
 - Tractors & Trailers
 - UAV / UCAV Systems
- Uniforms, Helmets & Safety Clothing
 - X-ray Equipment
 - OTHERS (please specify)
-
-
-
-
-
-
-
-
-
-

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD



EXHIBITION DIRECTORY PRODUCT INDEX

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This **FORM** must be returned by all Exhibitors.

EXHIBITION DIRECTORY PRODUCT INDEX

Please provide details of your Product Type which your company should be listed in the Official Exhibition Directory. The Purpose of this is to identify in the Exhibition Directory, companies whose products will be represented on your stand. Please submit this form by the stated deadline. Revisions and amendments will not be possible after the materials have been prepared for release.

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Air-Conditioning | <input type="checkbox"/> Consultancy Services | <input type="checkbox"/> Inflatable Boats | <input type="checkbox"/> Scaffolding & Racking |
| <input type="checkbox"/> Alarms & Security Systems | <input type="checkbox"/> Coling Waters Units | <input type="checkbox"/> Information Service / Publications | <input type="checkbox"/> Scuba / Charter Boats |
| <input type="checkbox"/> Anchors & Monitoring | <input type="checkbox"/> Couplings | <input type="checkbox"/> Institutions & Organizations | <input type="checkbox"/> Sea Rescue Systems & Equipment |
| <input type="checkbox"/> Anti Corosion & Military Paint for Various Industry | <input type="checkbox"/> Crew Boats | <input type="checkbox"/> Insulation & Soundproofing | <input type="checkbox"/> Shaft Alignment / Components |
| <input type="checkbox"/> ATC Radar Systems | <input type="checkbox"/> Deck Equipment | <input type="checkbox"/> Insurance Services | <input type="checkbox"/> Ship Design & Construction |
| <input type="checkbox"/> Autonomous Underwater Vehicles | <input type="checkbox"/> Deck Machinery & Accessories | <input type="checkbox"/> Life Boats | <input type="checkbox"/> Ship Financing |
| <input type="checkbox"/> Automation & Control / Hydraulics | <input type="checkbox"/> Decoration & Interior Fittings | <input type="checkbox"/> Lighting Systems | <input type="checkbox"/> Ship Managers |
| <input type="checkbox"/> Banking & Finance | <input type="checkbox"/> Detention & Security Locks | <input type="checkbox"/> Logistic & transportation | <input type="checkbox"/> Ship Repair / Conversion / Modernisation |
| <input type="checkbox"/> Barge Building / Repair / Cleaning | <input type="checkbox"/> Diesel Parts & Services | <input type="checkbox"/> Maintenance & Treatment | <input type="checkbox"/> Ship Registries |
| <input type="checkbox"/> Batteries | <input type="checkbox"/> Dive Boats | <input type="checkbox"/> Manpower Agencies | <input type="checkbox"/> Ship Suppliers / Changers |
| <input type="checkbox"/> Battery Systems | <input type="checkbox"/> Docks & Pontoons | <input type="checkbox"/> Marine Bearing | <input type="checkbox"/> Ship, Deck & Safety Equipment |
| <input type="checkbox"/> Bearings | <input type="checkbox"/> Dredges | <input type="checkbox"/> Marine Diesels | <input type="checkbox"/> Shipbrokers & Charters |
| <input type="checkbox"/> Boilers, Repairs & Services | <input type="checkbox"/> Derdging | <input type="checkbox"/> Marine Gearbox | <input type="checkbox"/> Shipbuilding Materials |
| <input type="checkbox"/> Boat Bulding & Reapirs | <input type="checkbox"/> Drive Systems | <input type="checkbox"/> Marine Paints & Coating | <input type="checkbox"/> Shipyard Installations & Equipment |
| <input type="checkbox"/> Boat Building Materials | <input type="checkbox"/> EDP Technology | <input type="checkbox"/> Monitoring Systems | <input type="checkbox"/> Sludge & Dirty Oils Systems |
| <input type="checkbox"/> Boat Design / Construction | <input type="checkbox"/> Education & Research | <input type="checkbox"/> Navigation & Positioning Systems | <input type="checkbox"/> Superstructure & Deckhouses |
| <input type="checkbox"/> Boat Moving Equipment | <input type="checkbox"/> Electrical Propulsion Technology | <input type="checkbox"/> Offshore Technology / Services | <input type="checkbox"/> Storage Tanks |
| <input type="checkbox"/> Bulkhead Panelling Systems | <input type="checkbox"/> Electrical Generation / Electrical Engineering | <input type="checkbox"/> Pollution Control / Cleaning | <input type="checkbox"/> Tank Gauging |
| <input type="checkbox"/> Buoys, Floats & Fenders | <input type="checkbox"/> Electronic & Navigation Equipment | <input type="checkbox"/> Port / Harbour Navigation | <input type="checkbox"/> Telecommunication Equipment |
| <input type="checkbox"/> Cargo / Material Handling Equipment | <input type="checkbox"/> Engine Maintenance | <input type="checkbox"/> Port Authority | <input type="checkbox"/> Towboats / Pushboats |
| <input type="checkbox"/> Cargo / Container Handling | <input type="checkbox"/> Engine Repairs & Services | <input type="checkbox"/> Port / Terminal Operators | <input type="checkbox"/> Tugboats |
| <input type="checkbox"/> Chains & Fittings | <input type="checkbox"/> Excursion, Dinner, Ferry | <input type="checkbox"/> Port Construction | <input type="checkbox"/> Underwater Communication System |
| <input type="checkbox"/> Chemicals & Coatings | <input type="checkbox"/> Exhaust Gas Systems | <input type="checkbox"/> Port Facilities & Equipment | <input type="checkbox"/> Underwater Defence Systems & Equipment |
| <input type="checkbox"/> Classification | <input type="checkbox"/> Filtration & Separation | <input type="checkbox"/> Power Tools | <input type="checkbox"/> Unmanned Surface Vehicles |
| <input type="checkbox"/> Cleaning Facilities / Systems | <input type="checkbox"/> Fishing Boats | <input type="checkbox"/> Preservation & Anti-Corrosion Products & Services | <input type="checkbox"/> Utility Boats |
| <input type="checkbox"/> Coastal Defence | <input type="checkbox"/> Fuel Oils & Systems | <input type="checkbox"/> Products and Services of Polish Companies from Defence Sector | <input type="checkbox"/> Valves & Fittings |
| <input type="checkbox"/> Command, Control, Communication & Intelligence | <input type="checkbox"/> Fuel, Coolants & Lubricants | <input type="checkbox"/> Propellers & Pumps | <input type="checkbox"/> Ventilation / Air-Conditioning |
| <input type="checkbox"/> Commercial Dive Boats | <input type="checkbox"/> Furniture / Panels / Flooring / Gallery | <input type="checkbox"/> Reefer Electrical Machinery | <input type="checkbox"/> Vessel Identification Systems |
| <input type="checkbox"/> Communication Systems | <input type="checkbox"/> General Cargo Vessels | <input type="checkbox"/> Refrigeration Systems | <input type="checkbox"/> Vessel Tracking |
| <input type="checkbox"/> Compressors & Fittings | <input type="checkbox"/> Gearing | <input type="checkbox"/> Remote Controlled Vehicles | <input type="checkbox"/> Waste Control & Disposal |
| <input type="checkbox"/> Compressors Air Systems | <input type="checkbox"/> Generators | <input type="checkbox"/> Salvage | <input type="checkbox"/> Water Treatment |
| <input type="checkbox"/> Computer / Internet Software | <input type="checkbox"/> Heat Exchanges / Heating Systems | <input type="checkbox"/> Safety / Fire Fighting Equipment | <input type="checkbox"/> Welding Machine |
| <input type="checkbox"/> Computerisation / IT | <input type="checkbox"/> Hoses & Fittings | <input type="checkbox"/> Satellite Communication Systems | <input type="checkbox"/> OTHERS (Please Specify) |
| | <input type="checkbox"/> HSS-Hyolnographic Survey Ship | | |

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD



Incorporating with:



SHOW DIRECTORY ADVERTISING

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

Exhibitors are strongly advised to maximise their participation by advertising in the Show Directory.

SHOW DIRECTORY ADVERTISING

Technical Details:

Size of Show Directory: A5 (height 21 cm x Width 14.85 cm)

Note: please add bleed 2 millimetres on each side

PLEASE NOTE

Only finished artwork and colour separations can be accepted for publication. The organisers have no facilities for the type setting or design of exhibitor's advertisements

COST: (Please tick)

Full page (colour)	US\$ 3,500.00	_____
Full page (black & white)	US\$ 2,000.00	_____
Outside Back Cover (Color)	US\$ 4,500.00	_____
Inside front cover (colour)	US\$ 4,000.00	_____
Inside back cover (colour)	US\$ 4,000.00	_____
Per extra colour (line colour)	US\$ 500.00	_____

Prices are nett of agency commission, which will not be paid by the Organiser.

FINAL SUBMISSION OF SEPARATIONS FILM - LATEST DATE 15 September 2014.

We do not require Show Directory Advertising

Cancellation Clause : If an advertisement is cancelled after **25 September 2014** and before **10 October 2014**, the following penalty rates apply:

Cover positions	:	50% of advertisement cost
Inside pages	:	20% of advertisement cost

If the cancellation is after 10 October 2014 the penalty will be 100%.

In accordance with Indonesia Government Regulations all above orders are subjected to VAT (PPN) at 10%

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

INDO DEFENCE
2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



PARTICIPATING PRINCIPALS/AGENTS

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This **FORM** must be returned by all exhibitors.

PARTICIPATING PRINCIPALS/AGENTS/REPRESENTATIVE

We would like to highlight your principals/agents participation in the Exhibition Directory and in our publicity campaign. If you are an agent for a number of principals, please list each principal to be represented at the Exhibition. Please note that distributors do not qualify for this list. Revisions and amendments will not be possible after the materials have been prepared for release.

**ORGANIZATION'S NAME OF PRINCIPALS/AGENTS/
 REPRESENTATIVE**

COUNTRY OF ORIGIN

Please continue on a separate sheet if necessary.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

INDO DEFENCE 2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



VISITOR TICKET

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This **FORM** must be returned by all Exhibitors.

VISITOR TICKETS

Exhibitors will be provided with 50 free invitation tickets per stand. These are for you to mail to existing and potential customers and are strictly for distribution to members to the trade, not to the general public (including immediate family members) or minors.

Tickets to be sent to: (if different from address of exhibiting company).

Name of Contact Person: _____

Company: _____

Full Address: _____

City/Country: _____

Tel: _____ Fax: _____

- We require _____ additional tickets.
- We do not require additional visitor tickets.

Note: Exhibitors are requested **not** to use visitor tickets for their own staff.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

INDO DEFENCE 2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



VIP INVITATIONS

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This **FORM** must be returned by all exhibitors.

VIP INVITATIONS

In addition to the general circulation of visitor tickets, the organiser will also be extending personal invitations to Exhibitors' selected customers or potential customers.

Please note overleaf the contact details of any selected visitors whom you would like the organiser to invite. Continue on a separate sheet if necessary.

Important:

- 1) The Organiser will issue the invitations only to VIP Visitors and **not Exhibitors**.
- 2) The selection of VIP Visitors is subject to the approval of The Board of Management.
- 3) The supply of VIP Visitor Cards cannot be guaranteed if the Form reaches the Organiser later than **15 September 2014**.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____

Name _____
Title _____
Company _____
Address _____

Email _____
Country _____
Phone _____
Fax _____



Incorporating with:



EXHIBITOR PASSES

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

This **FORM** must be returned by all exhibitors.

EXHIBITOR PASSES

All Exhibitors must submit the names of their staff including those from their associated companies who will be manning their stand, for the prefabrication of laminated exhibitor passes. These passes are to be collected from the Organisers' site office from **1 November 2014 after 13.00 hours**. Exhibitors moving in and out of the exhibition site will be identified by such passes only, and for security reasons no persons will be allowed into the exhibition grounds without the appropriate passes.

Member of Exhibitors' staff who will be assisting on site during non-exhibition hours only will be given temporary work passes and visiting staff should use visitor passes. VIP Passes will be provided for senior level (CEO & Director) of your company. Exhibitor and VIP passes will be issued directly by the Organiser. Please refer to the chart below for those badges entitlement:

SQ. METRES	MAXIMUM
Below 12	10
13 - 27	15
28 - 36	25
37 - 50	30
51 - 60	40
Above 60	50

Important Note:
Additional badges requested are subject to IDR 50,000 or USD 5

We require badges for the following staff:

Company	Name of Personnel	Designation / Position
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Note : Please continue on a separate sheet if necessary. If the exhibitor required visa invitation from the Organiser, please attached the copy passport and details of period of stay along with FORM 14.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD



THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



SHOW PREVIEW

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This **FORM** must be returned by all exhibitors.

The Show Preview is designed to provide greater publicity for the exhibitors and also to attract visitors to the Show. It is to increase awareness of the products and services of the exhibitors and to enhance and facilitate information on the special highlights of the Event. Also, it will be widely distributed to selected and targeted people/companies to influence them to visit the Show.

SHOW PREVIEW

PRODUCT DESCRIPTION AND PHOTO

We are going to include the Product Name of your company and **ONE Photo** of exhibits at **NO COST**. Please submit the followings:

<p>1) Company Name (as it will appear)</p> <p>_____</p>
<p>2) Information of Product/Services (maximum 100 words) in English/Indonesia : _____</p> <p>_____</p> <p>_____</p> <p>_____</p>

Note: If the submitted description exceeds the limit, only the Information of Product/Services up to the word limit will be extracted.

<p>3) ONE Photo of your Products/Services.</p> <p>Contact Person: _____</p> <p>Tel: _____ Fax: _____</p>

Note: - Please note that Photos submitted are non-returnable.
- Photo is submitted preferably via email to **e.napindo@gmail.com** in a format of Tiff, JPEG, PDF with photo resolution of 300 dpi.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

INDO DEFENCE 2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

Incorporating with:



PRODUCT PRESENTATION

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This **FORM** must be returned by all exhibitors.

PRODUCT PRESENTATION

As part of our comprehensive programme to bring you top quality audience to **INDO DEFENCE, INDO AEROSPACE, INDO HELICOPTER, INDO MARINE 2014 Expo & Forum** it is our pleasure to invite your organisation to be involved in the Product Presentation/Seminar.

The objectives of this significant role are for your company to promote or launch new products and also to source for Business Leads.

There will be various slots to be given to each company from the **5-7 November 2014** between **13:00 hours ~ 16:00 hours (5 November 2014)** and **11:00 hours ~ 16:00 hours (6-7 November 2014)**. Each company will be given 45 minutes per slot and maximum 2 presentations only unless slot are still available.

Please complete the form below and reply to us by the latest **15 September 2014**. We will provide Two theaters with capacity maximum 50 pax, equipped with: LCD Projector, Screen, Sound Systems, Theatre Style Chair, Speaker Desk, and Reception Table.

Please note that we will apply first come first serve basis. We're not provide refreshment services.

Please indicate below your day requirement and if you wish to do more than one presentation please tick (✓) below:

Wednesday, 5 November 2014 Theatre: 1 2
 Theme of the presentation: _____
 Speakers/Presented by: _____
 Time: 13:00 - 13:45 14:00 - 14:45 15:00 - 15:45
 16:00 - 16:45

Thursday, 6 November 2014 Theatre: 1 2
 Theme of the presentation: _____
 Speakers/Presented by: _____
 Time: 11:00 - 11:45 13:00 - 13:45 14:00 - 14:45
 15:00 - 15:45 16:00 - 16:45

Friday, 7 November 2014 Theatre: 1 2
 Theme of the presentation: _____
 Speakers/Presented by: _____
 Time: 11:00 - 11:45 13:00 - 13:45 14:00 - 14:45
 15:00 - 15:45 16:00 - 16:45

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD



THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

incorporating with:



HOTEL RESERVATION

Stand No: _____

Exhibitor: _____

Return by 1 October 2014

HOTEL RESERVATION

We have appointed official hotels for this exhibition which is located convenience to the venue. They are **The Media Hotel & Towers Jakarta (5 stars), Hotel Borobudur Jakarta (5 Stars), Le Grandeur Mangga Dua-Jakarta (4 Stars), Holiday Inn Jakarta Kemayoran (4 Stars), Best Western Grand Palace Kemayoran (4 Stars) and Hotel Grand Cempaka Jakarta (4 Stars).**

Detail information regarding hotel facilities can be found on the next page.

If you wish to reserve hotel accommodation please tick () and fill in below information which meet your needs.

We wish to reserve hotel accommodations as follows.

- | | |
|--|--|
| <input type="checkbox"/> The Media Hotel & Towers Jakarta | <input type="checkbox"/> Hotel Borobudur Jakarta |
| <input type="checkbox"/> Le Grandeur Mangga Dua - Jakarta | <input type="checkbox"/> Holiday Inn Jakarta Kemayoran |
| <input type="checkbox"/> Best Western Grand Palace Kemayoran | <input type="checkbox"/> Hotel Grand Cempaka Jakarta |

Name of guest	Check In & Out	Room Category	Single/Double
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Credit Card Details:

Type : Visa Mastercard Card No. : _____
 Name : _____
 Exp.Date : _____ CCV No. : _____

We do not wish to reserve hotel accommodations.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD

The Media Hotel & Towers
(Five Stars Hotel)

ROOM TYPE	ROOM RATE
PREMIUM	IDR 1,350,000 net
TOWERS	IDR 1,850,000 net
CLUB SUITE	IDR 2,850,000 net

**The above rates are included to 21% government tax & service charge.*

Inclusive of:

- Buffet breakfast for two persons at Breeze Cafe (Premium Rooms) and breakfast for two persons at Towers Lounge (Tower & Suit Rooms).
- Free transfer to-from Jakarta International Expo (JIExpo) base on Hotels schedule.
- Complimentary 24hrs Internet Connection in the room (Tower & Suit Rooms).
- Complimentary Cocktails from 5:00 pm to 7:00 pm at Towers Lounge (Tower & Suit Rooms).

Additional items based on request :

- Additional person or triple occupancy with Extra Bed will be charged at IDR 450,000 nett inclusive buffet breakfast (included to 21% tax & service).
- The airport transfer service will be charged, Exclusive Taxi Car IDR 210,000 nett per car/way (included to 21% tax & service) by White Horse company.

Hotel Borobudur Jakarta
(Five Stars Hotel)

ROOM TYPE	ROOM RATE
SUPERIOR	USD 135 net/room/night
PREMIER DELUXE	USD 150 net/room/night

Inclusive of:

- Service and Tax
- Daily breakfast for 2 persons at Bogor Cafe
- Internet connection in the room
- Complimentary Local Indonesian or English Newspaper
- Complementary use swimming pool, gym, jogging track, tennis
- Shuttle bus twice a day to JIExpo & Hotel Borobudur at Schedule time from 5 - 8 November 2014

Note:

- Check in from 2 pm and check out is 12 pm. Late check out after 6 pm will be charged at one night room.

Le Grandeur Mangga Dua - Jakarta
(Four Stars Hotel)

ROOM TYPE	ROOM RATE
	SINGLE/DOUBLE
SUPERIOR	USD 110 net
DELUXE	USD 125 net
EXTRA BED	USD 50 net

**All rates are inclusive for tax & services*

Inclusive of:

- Welcome drink & welcome fruit platters
- Free Wifi Internet access
- Buffet breakfast served at L'avant Resturant
- Free daily Newspaper
- Free use of Fitness Center and Swimming Pool
- Free use of broadband Internet access for 24 hours
- Free Shuttle Bus from Hotel to JIExpo Kemayoran and JIExpo Kemayoran to Hotel based on below schedule :
Depart from Hotel to JIExpo at **08.30 am & 09.30 am**
Pick up from JIExpo to Hotel at **05.30 pm & 06.30 pm**

All participants booked by PT Napindo Media Ashatama should be registered to concierge desk for arrangement depart & arrival from hotel to JIExpo.

Note:

Airport transfer would subject to availability and should be reserved 3 (three) days before. Airport shuttle charges would be applied at IDR 275,000 net/way/car.

Holiday Inn Jakarta Kemayoran
(Four Stars Hotel)

ROOM TYPE	ROOM RATE
DELUXE	IDR 950,000 net/room/night
PREMIER	IDR 1,000,000 net/room/night
EXECUTIVE	IDR 1,300,000 net/room/night
CABANA	IDR 1,400,000 net/room/night
JUNIOR SUITE	IDR 1,500,000 net/room/night
EXECUTIVE SUITE	IDR 1,750,000 net/room/night
KEMAYORAN SUITE	IDR 2,550,000 net/room/night

nclusive of:

- Rooms include breakfast for 2 persons at Botany Restaurant.
- Complementary of wired/wireless Internet access.
- Shuttle Service :
Hotel - JIExpo at 8.30 am & 9.30 am
JIExpo - Hotel at 5.30 pm & 6.30 pm

Additional Benefits for Executive Room & Suite :

- Private room registration & departure at Executive Lounge.
- Complimentary daily buffet breakfast at Executive Lounge or at Botany Restaurant.
- Complimentary Evening Cocktail from 6.00 - 8.00 pm at Executive Lounge.
- Complimentary newspaper.

Note:

- Airport pickup service : IDR 360,000 net/car/way

**Best Western Grand Palace Kemayoran
(Four Stars Hotel)**

ROOM TYPE	ROOM RATE
SUPERIOR ROOM (Double/Twin)	USD 60 net
DELUXE ROOM (Twin)	USD 80 net
SUPER DELUXE ROOM (Double/Twin)	USD 100 net
JUNIOR SUITE ROOM (Double)	USD 170 net

Inclusive of:

- Rooms include breakfast for 2 persons
- Shuttle Service :
 - Hotel - JIExpo at 8.30 am & 9.30 am
 - JIExpo - Hotel at 5.30 pm & 6.30 pm
- Internet access
- Swimming Pool

Note:

- Check in time at 14.00hrs, Check out time at 12.00hrs
- The distance from hotel to venue is 5 minutes by car (no traffic jam)

**Hotel Grand Cempaka Jakarta
(Four Stars Hotel)**

ROOM TYPE	ROOM RATE
Deluxe Room	IDR 900,000 room/night
Grand Deluxe Room	IDR 1,100,000 room/night
Junior Suite Room	IDR 1,300,000 room/night
Executive Suite Room	IDR 1,400,000 room/night
Embassy Room	IDR 1,500,000 room/night

Inclusive of:

- 21 % government tax & service charge
- Breakfast at the Harmony Coffee Shop for 2 persons
- Entering of Swimming Pool, Sauna and Fitness Center
- Free Shuttle Hotel – JIexpo – Hotel
 - Hotel – JIexpo : 08:30 am and 09:30 am
 - JIexpo – Hotel : 05:30 pm and 06:30 pm

INDO DEFENCE 2014 EXPO & FORUM

THE 6TH INDONESIA'S OFFICIAL TRI-SERVICE DEFENCE EVENT

incorporating with:



LIVE DEMO

Stand No: _____

Exhibitor: _____

Return by 15 September 2014

This **FORM** must be returned by all exhibitors.

LIVE DEMO

As part of our comprehensive programme to bring you top quality audience to **INDO DEFENCE, INDO AEROSPACE, INDO HELICOPTER, INDO MARINE 2014 Expo & Forum** it is our pleasure to invite your organisation to be involved in the Live Demo. The objectives of this significant role are for your company to promote your products and also to source for Business Leads.

There will be various slots to be provided to each company from the 5 - 7 November 2014 between 13:00 hours ~ 16:00 hours (5 November 2014) and 11:00 hours ~ 16:00 hours (6 - 7 November 2014). Please complete the form below and reply to us by the latest **15 September 2014**. Please note that we will apply first come first serve basis.

Please indicate below your day requirement and if you wish to do more than one presentation/demo.

please tick () below:

Wednesday, 5 November 2014
 Theme of the Live Show: _____
 Presented by: _____
 Time : 13:00 - 14:00 14:00 - 15:00 15:00 - 16:00

Thursday, 6 November 2014
 Theme of the Live Show: _____
 Presented by: _____
 Time : 11:00 - 12:00 13:00 - 14:00 14:00 - 15:00
 15:00 - 16:00

Friday, 7 November 2014
 Theme of the Live Show: _____
 Presented by: _____
 Time : 11:00 - 12:00 13:00 - 14:00 14:00 - 15:00
 15:00 - 16:00

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD



incorporating with:



COURTESY CALL & COURTESY VISIT

Stand No: _____

Exhibitor: _____

Return by 29 August 2014

This **FORM** must be returned by the exhibitors.

COURTESY CALL

As part of our comprehensive programme to bring you top quality audience to INDO DEFENCE 2014 it is our pleasure to provide your organisation with the opportunity to have Courtesy Call. This programme is designed to give your organization with valuable opportunity to meet top level Staffs / Officers of Ministry of Defence, Indonesian Armed Forces and Indonesia National Police.

We require to make appointment with Indonesian Procurement Authorities.

A. Ministry of Defence RI

- Secretary General
- Director General for Defence Potential
- Chief of Defence Facilities Agency

B. Indonesian Armed Force

- Commander in Chief of Indonesian Armed Forces
- Chief of Army
- Chief of Navy
- Chief of Air Force
- General Planning Assistant for Commander in Chief of Defence Force
- Logistic Assistant Commander in Chief of Armed Force
- Planning & Budgeting Assistant for Army Chief of Staff
- Logistic Assistant for Army Chief of Staff
- Planning & Budgeting Assistant for Navy Chief of Staff
- Logistic Assistant for Navy Chief of Staff
- Planning & Budgeting Assistant for Air Force Chief of Staff
- Logistic Assistant for Air Force Chief of Staff

C. INDONESIA NATIONAL POLICE

- Chief of Indonesia National Police

Topics of the Negotiation : _____

We do not require Courtesy Call.

COURTESY VISIT

We invited official delegations from 55 countries, who will be accommodated to be at the show from 6 until 7 November 2014 and will be participated in all our programs including Courtesy Visit.

- We require to be visited by Indonesian Procurement Authorities.

A. Indonesia Armed Force

- Commander in Chief of Indonesian Armed Forces
- Chief of Army
- Chief of Navy
- Chief of Air Force
- General Planning Assistant for Commander in Chief of Defence Force
- Logistic Assistant Commander in Chief of Armed Force
- Planning & Budgeting Assistant for Army Chief of Staff
- Logistic Assistant for Army Chief of Staff
- Planning & Budgeting Assistant for Navy Chief of Staff
- Logistic Assistant for Navy Chief of Staff
- Planning & Budgeting Assistant for Air Force Chief of Staff
- Logistic Assistant for Air Force Chief of Staff

B. INDONESIA NATIONAL POLICE

- Chief of Indonesia National Police

- We require to be visited by Foreign Official Delegation.

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Azerbaijan | <input type="checkbox"/> Cyprus | <input type="checkbox"/> Pakistan | <input type="checkbox"/> Sweden |
| <input type="checkbox"/> Australia | <input type="checkbox"/> Czech Republic | <input type="checkbox"/> Philippines | <input type="checkbox"/> Switzerland |
| <input type="checkbox"/> Austria | <input type="checkbox"/> Denmark | <input type="checkbox"/> Poland | <input type="checkbox"/> Thailand |
| <input type="checkbox"/> Belarus | <input type="checkbox"/> Estonia | <input type="checkbox"/> Portugal | <input type="checkbox"/> The Netherlands |
| <input type="checkbox"/> Belgium | <input type="checkbox"/> France | <input type="checkbox"/> Qatar | <input type="checkbox"/> Timor Leste |
| <input type="checkbox"/> Bosnia and Herzegovina | <input type="checkbox"/> Germany | <input type="checkbox"/> Republic of Finland | <input type="checkbox"/> Turkey |
| <input type="checkbox"/> Brazil | <input type="checkbox"/> Hungaria | <input type="checkbox"/> Republic of Korea | <input type="checkbox"/> Ukraine |
| <input type="checkbox"/> Brunei Darussalam | <input type="checkbox"/> India | <input type="checkbox"/> Romania | <input type="checkbox"/> United Arab Emirate |
| <input type="checkbox"/> Bulgaria | <input type="checkbox"/> Italy | <input type="checkbox"/> Russia | <input type="checkbox"/> United Kingdom |
| <input type="checkbox"/> Cambodia | <input type="checkbox"/> Japan | <input type="checkbox"/> Saudi Arabia | <input type="checkbox"/> United State of America |
| <input type="checkbox"/> Canada | <input type="checkbox"/> Laos | <input type="checkbox"/> Serbia | <input type="checkbox"/> Vietnam |
| <input type="checkbox"/> China | <input type="checkbox"/> Malaysia | <input type="checkbox"/> Singapore | |
| <input type="checkbox"/> Colombia | <input type="checkbox"/> Myanmar | <input type="checkbox"/> Slovak Republic | |
| <input type="checkbox"/> Croatia | <input type="checkbox"/> New Zealand | <input type="checkbox"/> South Africa | |
| | <input type="checkbox"/> Norwegia | <input type="checkbox"/> Spain | |

Topics of the Negotiation : _____

- We do not require Courtesy Visit.

Note for Courtesy Call and Courtesy Visit :

- ❖ Your appointment request is subjected to availability. Schedule will be informed subsequently.
- ❖ Your appointment request will be evaluated according to the acceptance of the authority and general flow.
- ❖ Please apply separately for each appointment request (Indonesian Procurement Authorities / Foreign Official Delegation).

Courtesy Call and Courtesy Visit will take place in the following criteria :

- a. Courtesy Call's venue for Indonesian Procurement Authorities is at exhibition hall building, Mezzanine Level 2nd & 3rd, Hall D JIExpo Kemayoran.
- b. Courtesy Visit for Indonesian Procurement Authorities and Foreign Official Delegation will be escorted to the exhibitor booth based on designated schedule.
- c. You may conduct your Courtesy Call to be followed by a special function such as lunch / dinner. However, such special request must be informed to us and all cost concerning the function will be borne by your organization.
- d. Courtesy Call dates are :
 - Wednesday, 05 November 2014
 - Thursday, 06 November 2014
 - Friday, 07 November 2014
- e. Courtesy Visit dates are :
 - Thursday, 06 November 2014
 - Friday, 07 November 2014
- f. Forward your official letter requesting to have Courtesy Call or Courtesy Visit to :
Chairman of the Organizing Committee
Director of Technology & Industry
(DIRTEKINDHAN DITJEN POTHAN KEMHAN)
Ministry of Defence of the Republic of Indonesia
R. Suprpto Building, 1st Floor
Jl. Medan Merdeka Barat 13-14
Jakarta 10110
Indonesia
Phone : +62 21 3828596
Fax : +62 21 3848410
- g. Please mention on your official letter list of **contact persons and designated persons (positions)** that will do in the Courtesy Call or Courtesy Visit. We strongly suggest that your organization being represented by top / senior level of management (CEO, VPs, MDs, GMs).
- h. Along the letter please submit your brief CV (person who will host the courtesy call or courtesy visit) mentioning your career path after your university / college / military academy, up to your position at the moment. Please submit it also your picture on 4R (postcard) size for security clearance.
- i. Your official letter in original must reach in the Organizing Committee's office no later than **29 September 2014**. Any such official letter / requests after that date will not be proceeded.
- j. Along with the official letter in original that must be reached before the due date, please send it by fax to +62 21 384 8410 to let us prepare the administration purpose while waiting your original document to arrive before **1 September 2014**.

Person in charge of exhibition details _____

Name of exhibiting company _____

Signature _____ Date _____

REMINDER! WE SUGGEST THAT YOU COPY THIS FORM FOR YOUR RECORD