



HTCIA

**HIGH TECHNOLOGY CRIME
INVESTIGATION ASSOCIATION**

2013
**EXHIBITOR AND
SPONSOR PROSPECTUS**



**HTCIA INTERNATIONAL
Conference & Training Expo**

September 8-11
JW Marriott Hotel, Summerlin, Nevada

A PREMIER EVENT PRODUCED BY HTCIA



HTCIA INTERNATIONAL CONFERENCE & TRAINING EXPO

Welcome! The High Technology Crime Investigation Association invites you to join us for our 2013 Annual Conference in Summerlin, Nevada September 8-11. Your participation at our event offers you the opportunity to connect, in person, with key industry personnel to give you an opportunity to show and tell about your products and services.

To assist you in achieving your show goals and to maximize your experience with us, we will have EVEN MORE dedicated expo hall hours. These special expo hall hours are designed so that attendees will not have to choose between the expo hall or workshop sessions. This time is for you! In addition, you will have increased exposure to our attendees with a two-hour evening reception *in your honor* on Monday, September 9.

There are many more opportunities we can offer you for the ultimate experience with our attendees. Have a customized sponsorship opportunity specifically with your company in mind? Contact Carol Hutchings at (916) 408-1751 for more information.

About the HTCIA International Conference & Training Expo

The 2013 HTCIA Annual Conference & Expo will be held at the beautiful JW Marriott Hotel, Summerlin, Nevada — just 15 minutes outside the world-famous Las Vegas “strip.” Guests of the hotel will enjoy a myriad of amenities, including an onsite casino, restaurants and lounges, fitness center and spa, pool complex, complimentary parking, complimentary high speed internet and luxurious and spacious guest rooms at \$99 per night (*tax excluded*).

Your participation at this event offers you the opportunity to connect, in person, with key decision makers in the fields of information security, computer forensics and law enforcement.

Year after year the HTCIA International Conference & Training Expo delivers invaluable content, compelling keynotes, leading-edge insights and extensive opportunities to exchange ideas. Our attendees demand the most current and up-to-date information to help them succeed at work and continue to grow in their careers. Sponsoring and exhibiting at the Conference provides your company with the opportunity to engage with security professionals at all levels who are actively learning and evaluating the best that the security industry has to offer. Don't miss your chance to talk to and influence this qualified audience!

We offer a variety of ways for companies to sponsor and interact with attendees at the event. In addition to their exhibit hall experience, sponsors will have the ability to target specific attendees to promote relationship building and present new products at Vendor Showcases scheduled in the exhibit hall. In addition, there are a variety of marketing opportunities available and we will work with you to customize a package that meets your needs.

We hope you will join us this year and look forward to welcoming you to the 27th Annual HTCIA International Conference & Training Expo!



EXHIBITOR RULES, REGULATIONS & INFORMATION

Exhibitor Services and Official Decorator

Global Experience Specialists, Inc. (GES)
(800) 475-2098
(702) 515-5970 (for international exhibitors)

A separate service kit will be sent by email from HTCIA to each contracted exhibitor. This kit will include information about furniture, labor, cleaning, drayage (shipping) electrical and other services.

Service Desk

The GES Exhibitor Service Desk will be open during regular installation and dismantling hours and throughout the event. Requirements for on-site exhibitor services such as decorating, electrical, materials handling and labor, shipping, floral and audio-visual may be ordered or adjusted at the GES Exhibitor Service Desk.

Rules

These rules, regulations and restrictions govern all exhibitors and exhibits for HTCIA and are part of the agreement for space.

Booth Information

All booths are 10' x 10'.

Each booth includes an 8' high back wall, 3' high sidewall dividers, a one or two line company identification sign and carpet.

Exhibit Space

HTCIA will attempt to accommodate exhibitor's first choice. Booth location assignment(s) will be based upon receipt of completed Exhibit Space Contract and full payment. Booth space will be assigned on a first-come, first-served basis. NEW THIS YEAR - advance booth sales for the 2014 show will be available to all 2013 exhibiting companies. This is your opportunity to reserve your preferred space early to guarantee your attendance.

Payment Information

Total booth fees must accompany the Exhibit Space Contract. No exceptions.

Use of Space

Exhibitors shall arrange their exhibits so they do not obstruct other exhibits. Aisles must be kept clear. To this end, exhibits should be so arranged that exhibitor representatives will be inside the space assigned. Display material or equipment at the sides of the booth should not exceed the height of the sidewalls. All material used for decoration shall be a flame retardant type. Fire exits and safety equipment within the exhibit hall must be left accessible and in view at all times. Display material or equipment of significant size must be approved in writing by the HTCIA Conference Planner. Exhibitors' product demonstration may in no way interfere with demonstrations at adjacent tables.

Floor Plan

All measurements shown on the floor plan have been made as accurately as possible. However, HTCIA reserves the right to make such modifications as may be needed, making equitable adjustments with the affected exhibitors.

Sale of Products

Sales of products are permitted inside the exhibit hall within an exhibitor's designated booth space. Obtaining the appropriate licenses/permits as required by law, collecting and remitting sales tax and any other legal requirements associated with product sales are the sole responsibility of the exhibitor.

Noise, Music, Video

Public address, sound producing and amplifying devices that project sound (e.g. music, singing) beyond the exhibitors' space are prohibited. Use of music, video or other such element that may include copyrighted materials must be appropriately licensed by exhibitor. Exhibitor shall be solely responsible for said usage, and shall indemnify and defend HTCIA organizers for any loss or claims filed as a result of use of noise, music or video by exhibitor at the show.

Liability

It is agreed that HTCIA, the JW Marriott Hotel and GES Experience Specialists shall not be liable to an exhibitor, its officers, employees, agents or volunteers, for any damage to, or for the loss or destruction of, an exhibit or the property of an exhibitor, or for personal or bodily injuries to an exhibitor, its officers, employees, agents or volunteers, resulting from any cause. All claims for any such loss, damage or injury are expressly waived by the exhibitor. Exhibitors shall maintain insurance at exhibitor's own expense to cover against said losses. Exhibitor must exercise reasonable diligence in protecting and/or securing its exhibits, displays and other property. In no event will HTCIA be held responsible for the property of an exhibitor, its officers, employees, agents or volunteers.

Security

HTCIA shall provide a reasonable level of security service throughout the hours of installation, exhibit hours and dismantling, and shall exercise reasonable care for the protection of the exhibitor's materials and displays. Although HTCIA will provide security inside the exhibit hall, we suggest that any small electronics be taken with you after show hours. Beyond this, HTCIA, neither the facility, nor any officer, director nor staff member thereof will be responsible for the safety of the property or the exhibitor from any cause. If desired, exhibitor should obtain, at its own expense, appropriate insurance to cover against said losses.

Failure to Occupy

All booths are to be staffed at all times during dedicated exhibit hall hours. Exhibit booths may not be dismantled before the official closing of the exhibits on Tuesday, September 10, at 4:00 pm. Failure to abide may result in said company excluded from future events.

Restrictions

HTCIA reserves the right, in its sole and absolute discretion, to prohibit any display or exhibit that it judges to be not suitable or in accordance with the acceptable professional ethics of HTCIA. Anything potentially lewd, discriminatory, or that may be deemed sexual harassment is prohibited. All representatives occupying a booth shall dress in a manner appropriate (business casual) for the overall goals and objectives of the tradeshow.

Refund and Cancellation Policy

Notice of cancellations must be made in writing to Carol Hutchings (carol@htcia.org). Cancellations made 90 days prior to the start of the event or May 6, will result in a full refund. Cancellations made 60 days prior to the start of the event or June 17, will result in a 50% refund. Cancellations made 30 days prior to the start of the event or July 29, will result in no refund.

If for any reason beyond its reasonable control including fire, strike, earthquake, damage, construction or renovation to the display site, government regulation, public catastrophe, act of God, or any similar reason, HTCIA shall determine that the Conference and Training Expo or any part may not be held and HTCIA shall determine and refund to the exhibitor its proportionate share of the balance of the aggregate display fees received which remains after deducting all expenses incurred by HTCIA.

Exhibit Decorator

Global Experience Specialists (GES) is the official decorator for this event. Upon receiving your Exhibit Space Contract and full payment, you will receive a service kit to assist you in placing orders for furniture and equipment for your booth, as well as provide shipping information. All vendors are required to use GES for this event. Direct shipments of booth material should be made to GES per service kit instructions. The JW Marriott Hotel will not accept any booth materials shipped directly to them.

Installation and Removal of Displays

Exhibitor move-in has been scheduled for Sunday, September 8, 2013 beginning at 12:00 noon. All exhibit booths must be set up and ready for inspection no later than 6:00 pm, Sunday, September 8, 2013. Goods and materials used in any display may not be removed from the exhibit hall until after 4:00 pm on Tuesday, September 10, 2013, unless approved (in writing) in advance of the show's opening date. Early dismantling is strictly prohibited. Exhibit booths and all materials must be completely dismantled and removed from the exhibit hall no later than 12:00 pm Wednesday, September 11, 2013.

Shipping and Storage

Information on shipping and storage will be outlined in the exhibitor's service kit. All exhibit materials must be shipped to the drayage company designated by GES. Any exhibits shipped directly to the JW Marriott Hotel may incur a shipping/handling/storage fee(s) and are to be paid by the exhibiting company. Exhibitors agree to ship at their own risk and expense.

Food and Beverage

Exhibitors may not dispense food or beverage from their booth(s). The JW Marriott strictly forbids any food or beverage from outside

sources being brought into the exhibit hall. Any exhibitor that brings in unauthorized food and/or beverage will be asked to cease serving or risk confiscation of any such items. Additionally, such violation may result in action by HTCIA to remove the entire display and booth representatives from the exhibit hall at the violator's expense.

Inappropriate Conduct

HTCIA will not tolerate inappropriate or conduct unbecoming by any attendee, guest or exhibitor at the International Conference & Training Expo. Inappropriate conduct shall include, but is not limited to, public intoxication or substance abuse, engaging in offensive action, language, profanity, or derogatory statements of a racial, ethnic, age-related, disability-related, or sexual nature, creating a hostile atmosphere, relating off-color jokes, ethnic jokes, and any derogatory statements or engaging in any other actions that are offensive on account of race, color, gender, age, disability, economic status, religion, or national origin. Such violations may result in immediate expulsion from the event.

Hospitality

Exhibitors agree not to conduct hospitality rooms or off-site training during HTCIA expo hours, but are encouraged to do so at the conclusion of daily scheduled HTCIA events at their own expense.

Indemnification

The Exhibitor agrees to indemnify, defend and hold harmless HTCIA, its officers, employees, agents and volunteers, from and against any and all damages to property or injuries to or death of any person or persons, including attorneys' fees; and shall defend, indemnify, save and hold harmless HTCIA, its officers, employees, agents and volunteers, from any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of limitation, all civil claims, workers' compensation claims, and all other claims resulting from or arising out of the intentional or negligent acts, errors or omissions of the Exhibitor, its officers, employees, agents, in any way related to Exhibitors duties and obligations under this Agreement and/or its use of a booth at HTCIA International Conference & Training Expo.

Participation

HTCIA, in its sole and absolute discretion, may refuse to permit exhibition of any products, services, and/or materials which are deemed by the HTCIA organizers to be substantially inappropriate, in poor taste, or otherwise objectionable to expo attendees.

Subletting or Assignment

Subletting or assignment of booth space is strictly prohibited.

Force Majeure and Substitute Facilities

In the event that the exhibit facility is damaged or destroyed prior to the event, HTCIA may, at its option, obtain a comparable facility, to hold the event. However, HTCIA shall not be liable if space is not available due to fire, earthquake, storm, riot, civil insurrection or related force beyond the control of HTCIA.

Agreement to Terms, Conditions and Rules

Exhibitors agree to observe and abide by the foregoing terms and conditions and by such additional terms, conditions and rules made by HTCIA from time to time for the efficient and safe operation of the Conference and Training Expo.



BOOTH INFORMATION

Reserving Your Booth

Total booth fees must accompany the Exhibit Space Contract

Total booth fees must accompany the Exhibit Space Contract. Booth reservations and location of booth is based on a first-come, first-served basis. Exhibit Space Contracts will not be processed without full payment. Your booth space(s) can be selected from our website — www.htciaconference.org.

Faxed Exhibit Space Contracts are acceptable, but must be accompanied by credit card information. Confirmation of booth space will be indicated on the Exhibit Space Contract which will be signed by the Conference Planner and a copy returned to you for your records. Mailing and fax information follow:

HTCIA, Attention: Carol Hutchings
3288 Goldstone Drive
Roseville, CA 95747
Fax: 916-408-7543

Exhibit Booth Space

The vendor expo will take place in the Grand Ballroom of the JW Marriott Hotel.

There are 56 exhibit booths available and these include a combination of 12 platinum or gold level booths and 44 silver or bronze level booths.

- » 10' x 10' space with draped 8' high back wall and 3' high side rails and carpet
- » Professional one or two line company name sign
- » Security from move-in through move-out
- » Listing of company name, address, phone number and website in the on-site Conference program
- » Company name and booth number on the Conference website (www.htciaconference.org) virtual floor plan

Virtual Tradeshow

Your company name and link to your company website will appear **FOR FREE** on our Virtual Tradeshow link on the www.htciaconference.org website

Electrical

One, 110/120 volt electrical drop will be provided at no charge to each exhibiting company courtesy of HTCIA. Additional power needs over and beyond this concession will be the responsibility of the exhibiting company. Power bars, extension cords, audio visual equipment, network cables, furniture, additional booth fixtures are not included in the price of your booth space.

Internet Access

Complimentary wireless internet in all meeting and guest rooms is provided to exhibitors and conference attendees courtesy of HTCIA.

Exhibit Booth Fees

Please see Exhibit Space Contract.

Cancellation or Termination of Exhibits

Notice of cancellations must be made in writing to Carol Hutchings (carol@htcia.org). Cancellations made 90 days prior to the start of the event or May 6, will result in a full refund. Cancellations made 60 days prior to the start of the event or June 17, will result in a 50% refund. Cancellations made 30 days prior to the start of the event or July 29, will result in no refund.

If for any reason beyond its reasonable control including fire, strike, earthquake, damage, construction or renovation to the display site, government regulation, public catastrophe, act of God, or any similar reason, HTCIA shall determine that the International Conference & Training Expo or any part may not be held. HTCIA shall determine and refund to the exhibitor its proportionate share of the balance of the aggregate display fees received which remains after deducting all expenses incurred by HTCIA



EXHIBIT SPACE CONTRACT

Section I. Exhibitor Contract and Mailing Information

Please type or print clearly.

Company name for conference program and booth ID: _____

Primary Contact Information:

Company _____

Name _____

Address _____

City _____ State/Prov _____ ZipCode +4 _____

Phone _____ Fax _____

Email _____ Website _____

Show Contact (person on-site or in charge of booth) Same as Above

Name _____

Address _____

City _____ State/Prov _____ ZipCode +4 _____

Phone _____ Fax _____

Email _____ Website _____

Section II. Booth Selection

Referring to the exhibit hall floor plan, please indicate your 1st, 2nd, and 3rd choices for booth space(s):

1) _____ 2) _____ 3) _____

Booth space is reserved on a first-come, first-served basis.

The purchase of two bronze level booths will not be contiguous.

Companies to avoid close proximity: (not guaranteed by show management)

Section III. Virtual Tradeshow

Your company name and link to your company website will appear **FOR FREE** on our Virtual Tradeshow link on www.htciaconference.org. Your Exhibit Space Contract and total amount of booth fees must be received to reserve booth space at this event.

EXHIBIT SPACE CONTRACT, Continued

Section IV. Payment Information

Indicate total payment based on level of participation:

Platinum Level – \$12,000	\$ _____	Vendor Showcase – \$500	\$ _____
Gold Level – \$6,000	\$ _____	Other Sponsorship(s):	
Silver Level – \$3,000	\$ _____	_____	\$ _____
Bronze Level – \$2,000	\$ _____	_____	\$ _____
Non-Profit Organization Booth – \$300	\$ _____	TOTAL	\$ _____

Form of Payment: Check MasterCard Visa American Express

Name on card _____

Account Number _____ Exp. Date _____ V Code _____

Billing address _____

City _____ State/Prov _____ ZipCode +4 _____

Signature _____

By my signature I affirm that I am an authorized signer on the above mentioned account and that HTCIA is authorized to charge the card for the amount indicated.

Section V. Contract

My signature on behalf of myself and the company I represent constitutes agreement to abide by all of the terms, conditions and obligations noted on this form and in the rules and regulations contained as part of the HTCIA International Conference & Training Expo. I affirm that I have read and understand all of the contract terms and have had the opportunity to review them prior to signing this contract.

Authorized signature on behalf of company represented:

Name: _____

Title: _____ Date: _____

Complete and return this form with complete payment. A signed copy of this Exhibit Space Contract will be returned for your records.

Please remit to: **HTCIA • C/O Carol Hutchings, Conference Planner**
3288 Goldstone Drive • Roseville, CA 95747
Ph: 916-408-1751 • Fax: 916-408-7543
carol@htcia.org • www.htciaconference.org

For Office Use Only

Date _____ Amount Received _____ Copy Returned _____

Check No. _____ Credit Card

Booth Assignments: 1) _____ 2) _____ 3) _____ 4) _____

Conference Planner: _____ Date: _____



EXHIBITOR AND SPONSOR INFORMATION

Sponsorship Levels

PLATINUM	GOLD	SILVER	BRONZE
\$12,000	\$6,000	\$3,000	\$2,000

Table-top booths are available at a reduced rate of \$300 for Non-profit organizations and will be placed in the pre-function area of the exhibit hall.

Platinum Level

- » One 10' x 20' booth space in premier location
- » Two complimentary Conference registrations, including two tickets to the banquet Tuesday, September 10
- » Complimentary full page color advertisement in the onsite Conference program
- » Complimentary company logo and virtual tradeshow link to your company website on the HTCIA website
- » Up to three pieces of your organization's literature in the attendee welcome bag
- » Recognition from the podium at the opening keynote session and Tuesday evening banquet
- » Complimentary Platinum Star Supporter Status on the HTCIA website
- » Complimentary company logo and link to website on the www.htciaconference.org for three months
- » Acknowledgement on signage throughout the Conference venue
- » One pre-Conference email blast to the HTCIA membership and all Conference attendees to promote your attendance, products and/or services

Gold Level *(Two 10' x 10' booths available discounted at \$4,500 each)*

- » One 10' x 20' booth space in premier location
- » Two complimentary Conference registrations, including two tickets to the banquet Tuesday, September 10
- » Complimentary 1/2 page black and white advertisement in the onsite Conference program
- » Complimentary company logo and virtual tradeshow link to your company website on the HTCIA website
- » Up to two pieces of your organization's literature in the attendee welcome bag

- » Complimentary Gold Star Supporter Status on the HTCIA website
- » Acknowledgement on signage throughout the Conference venue
- » One pre-Conference email blast to HTCIA membership and all Conference attendees to promote your attendance, products and/or services

Silver Level

- » One 10' x 10' booth space
- » One complimentary Conference registration including one ticket to the banquet on Tuesday, September 10
- » Complimentary 1/4 page black and white advertisement in the onsite Conference program
- » Complimentary company logo and virtual tradeshow link to your company website on the HTCIA website
- » One piece of your organization's literature in the attendee welcome bag
- » Acknowledgement on signage throughout the Conference venue

Bronze Level

- » One 10' x 10' booth space
- » One complimentary Conference registration including one ticket to the banquet on Tuesday, September 10
- » Company name and logo in the onsite Conference program
- » Complimentary company logo and virtual tradeshow link to your company website on the HTCIA website
- » Acknowledgement on signage throughout the Conference venue

Non-Profit Booth Level

- » One 6 foot draped table and two chairs in the pre-function area with other non-profit organizations.

Sponsorship Opportunities

Vendor Showcases are back by popular demand! Do you have a new product or service that you want to demonstrate firsthand to the Conference attendees? Here is your chance! Vendor Showcase sessions allow exhibitors to create their own product/training session during exhibit hall hours - in a semi private area. The showcases are sold in 15 minute increments and will be scheduled Monday and Tuesday mornings and afternoons. Take this opportunity to conduct your own presentation right at the show, but hurry, there are a limited number of Vendor Showcases available! To schedule your session, contact Carol Hutchings — carol@htcia.org or 916.408-1751.

Software for Attendees – Minimum value \$100 each (500 qty.)

Benefits:

- » One free full registration
- » One complimentary 1/2 page black and white ad in the onsite program
- » One pre-conference promotional email blast to HTCIA membership and all Conference attendees.

Keynote Presenter – \$3,000 (1 opportunity)

Benefits:

- » One free full registration
- » One complimentary 1/2 page black and white ad in the onsite program
- » One pre-conference promotional email blast to HTCIA membership and all Conference attendees
- » Logo and company link prominently placed on HTCIA Conference website
- » Your company will be displayed on signage outside the keynote session and you will also receive recognition from the podium
- » One table in the keynote session room for company materials or company representative
- » Opportunity to distribute company materials on each chair

Conference Welcome Bags – \$3,000 (1 opportunity)

Company name and/or logo imprinted on welcome bags

Benefits:

- » One free full registration
- » One complimentary 1/2 page black and white ad in the onsite program

- » One pre-conference promotional email blast to HTCIA membership and all Conference attendees
- » Logo and company link prominently placed on HTCIA Conference website
- » Company literature included inside bag

Pad Folios – \$3,000 (1 opportunity)

Company name and/or logo imprinted on pad folios

Benefits:

- » One free full registration
- » One complimentary 1/2 page black and white ad in the onsite program
- » One pre-conference promotional email blast to HTCIA membership and all Conference attendees
- » Logo and company link prominently placed on HTCIA Conference website

Lanyards – \$1,000 (1 opportunity)

Company name and/or logo imprinted on lanyards

Benefits:

- » One free full registration
- » One complimentary 1/4 page black and white ad in the onsite program
- » Logo and company link prominently placed on HTCIA Conference website

Name Badges – \$1,000 (1 opportunity)

Company name and/or logo imprinted on badge stock

Benefits:

- » One free full registration
- » One complimentary 1/4 page black and white ad in the onsite program
- » Logo and company link prominently placed on HTCIA Conference website

Conference Shirt – \$6,000 (1 opportunity)

Company name and/or logo imprinted on each shirt

Benefits:

- » Two free full registrations
- » One complimentary full page black and white ad in the onsite program
- » One pre-conference promotional email blast to HTCIA membership and all Conference attendees
- » Logo and company link prominently placed on HTCIA Conference website

Conference Pens – \$1,500 (1 opportunity)

Benefits:

- » One free full registration
- » One complimentary 1/4 page black and white ad in the onsite program
- » Logo and company link prominently placed on HTCIA Conference website

Banquet Entertainment – \$5,000 (2 opportunities)

Benefits:

- » Two free full registrations
- » One complimentary full page black and white ad in the onsite program
- » One pre-conference promotional email blast to HTCIA membership and all Conference attendees
- » Logo and company link prominently placed on HTCIA Conference website
- » Introduce special guest
- » Private “meet and greet” with special guest

Refreshment Breaks – \$1,500 (6 opportunities)

Benefits:

- » One free full registration
- » One complimentary 1/4 page black and white ad in the onsite program
- » Logo and company link prominently placed on HTCIA Conference website

Golf Tournament – \$2,500 (1 opportunity)

Benefits:

- » Two free full registrations
- » One complimentary 1/2 page black and white ad in the onsite program
- » One pre-conference promotional email blast to HTCIA membership and all Conference attendees
- » Logo and company link prominently placed on HTCIA Conference website

Wine Sponsor at Tuesday Evening Banquet – \$1,500 (2 opportunities)

Benefits:

- » One free full registration
- » One complimentary 1/2 page black and white ad in the onsite program
- » Sponsor tent card placed on each table

Hotel Room Drop Sponsorship – \$2,000 (3 opportunities)

Benefits:

- » One free full registration
- » One page of your company literature delivered to each HTCIA guest room on Sunday or Monday evening
- » One complimentary 1/2 page black and white ad in the onsite program

ADVERTISING OPPORTUNITIES

On-Site Conference Program

Benefits:

- » All conference attendees regularly reference the onsite Conference Program
- » Artwork deadline is July 1, 2013

Ad Rates:

1/4 page black and white ad (3.25" x 4.75").....	\$150.00
1/2 page black and white ad horizontal ad (7.5" x 4.75").....	\$250.00
1/2 page black and white vertical ad (4.75" x 7.5").....	\$250.00
Full page black and white ad (7.5" x 10").....	\$400.00
Full page color ad (7.5" x 10").....	\$500



SCHEDULE OF EVENTS

DATE	TIME	ACTIVITY
Sunday, September 8	12:00 pm to 5:00 pm.....	Exhibitor Move-in
	1:30 pm.....	Golf Tournament
	2:00 pm to 5:00 pm.....	International Board of Directors Meeting
	5:30 pm to 7:30 pm.....	Special Event
Monday, September 9	7:30 am to 8:30 am.....	Continental Breakfast
	7:30 am to 8:30 am.....	Breakfast with the President (<i>chapter officers and non members</i>)
	8:30 am to 9:30 am.....	Opening Ceremonies and Keynote Speaker
	9:30 am to 11:30 am.....	Exhibit Hall Open with Refreshments
	11:45 am to 12:30 pm.....	Lunch
	12:30 pm to 1:30 pm.....	Exhibit Hall Open
	1:30 pm to 3:00 pm.....	Lecture & Lab Sessions
	3:00 pm to 4:00 pm.....	Exhibit Hall Open
	4:00 pm to 5:30 pm.....	Lecture & Lab Sessions
	5:30 pm to 7:30 pm.....	Vendor Appreciation Night in Exhibit Hall
8:00 pm.....	Party by the Pool	
Tuesday, September 10	7:30 am to 8:30 am.....	Continental Breakfast
	8:30 am to 10:00 am.....	Lecture & Lab Sessions
	10:00 am to 11:30 am.....	Exhibit Hall Open
	11:45 pm to 12:30 pm.....	Lunch
	12:30 pm to 1:30 pm.....	Exhibit Hall Open
	1:30 pm to 3:00 pm.....	Lecture & Lab Sessions
	3:00 pm to 4:00 pm.....	Exhibit Hall Open
	4:00 pm.....	Exhibitor Move-out
	4:00 pm to 5:30 pm.....	Lecture & Lab Sessions
6:30 pm to 9:30 pm.....	Banquet, Awards Presentations & Entertainment	
Wednesday, September 11	7:30 am to 8:30 am.....	Continental Breakfast
	8:30 am to 10:00 am.....	Lecture & Lab Sessions
	10:00 am.....	Refreshment Break
	10:30 am to 12:00 pm.....	Lecture & Lab Sessions
	12:15 pm to 2:00 pm.....	Lunch with Keynote Presenter
	2:30 pm to 4:00 pm.....	Lecture & Lab Sessions
	4:00 pm.....	End of Program
	Thursday, September 12	CISO Summit
8:00 am to 5:00 pm.....		General Session
12:00 pm to 1:45 pm.....		Lunch with Keynote Presenter
5:30 pm to 6:30 pm.....		Reception



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Conference Contact: Carol Hutchings | Ph: 916-408-1751 | Fax: 916-408-7543 | carol@htcia.org
www.htciaconference.org